



# **ANNUAL REPORT**

**STUDENT UNION AND ACTIVITIES**

**BOISE STATE UNIVERSITY**

**1987-88**

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# **SUMMARY REPORT**

## **Student Union Board of Governors**

The purpose of the Student Union Board of Governors is to recommend or advise staff in the establishment of policies and services in the operation of the Union. The past year was successful for the Board of Governors. The commitment and active participation of members made the operation efficient and effective. The board met monthly with members contributing additional time on the Space Allocation Sub-committee, Union Planning and Renovation Group, and Activities Advisor Search Committee. For the first time, prior to the conclusion of the 1988 academic year, Chairperson Khairuddin with ASBSU, recruited and appointed a full board for 1988-89.

Accomplishments include the assignment of space for Student Union II for the next academic year with the development of criteria and a rating method which can be used in future years. Event Planning Guidelines and a review of Union policies for the Reservations and Catering office were also approved by the Board this year.

The issue of the Student Union renovation and expansion sparked much interest among the general Boise State community. A major accomplishment was the participation by board members in planning and development of the proposed expansion and renovation. The Board of Governors approved the recommended fee increase and project and was involved in presentations to the community and the State Board of Education, which subsequently approved the expansion and renovation.

This next year will be a busy one for the Board with renovation underway. Future considerations for the coming year include developing working manuals for all Board members, establishing a policy on priority use of the Union and its facilities, establishing a Space Allocation Committee for the entire Union, and establishing a smokeless tobacco policy for the Recreation Center.

## **Student Members**

Ahmad Fer-Rouse Khairuddin  
Perry Waddell  
Randy Canfield  
Jamie James  
Karen Scheffer  
Rebecca Ford  
Deanett Fisher  
Kevin Carroll  
Randy Yadon  
Glen Scott  
Rick Overton  
Deanett Fisher  
Douglas Pelz  
Jason Brockett  
Danette Walker

Chairperson, Student-at-Large  
ASBSU President  
Director, Student Programs Board  
Vice-chairperson, Student-at-Large  
Student-at-Large  
ASBSU Senator, Fall Semester  
ASBSU Senator, Spring Semester  
Student-at-Large, Fall Semester  
Student-at-Large, Spring Semester  
Student-at-Large, Fall Semester  
Student-at-Large, Spring Semester  
Student-at-Large, Fall Semester  
Student-at-Large, Spring Semester  
Student-at-Large, Fall Semester  
Student-at-Large, Spring Semester

## **Faculty Members**

Dr. Bill Skillern  
Dr. Gundars "Gundy" Kaupins

Interdisciplinary Humanities  
Department of Management

## **Community Member-at-Large**

Dr. Frank Falle

Spring Semester

## **Administrative Members**

Al Hooten  
Dr. David Taylor  
Dyke Nally  
Bill Barnes  
William "Butch" Smith

Associate Vice-president for Finance  
Vice-president for Student Affairs  
Director, Alumni Association  
Manager, BSU Bookstore  
General Manager, Marriott University Dining Services

## **Ex officio Members**

Gregory Blaesing  
Brian Bergquist

Director, Student Union and Activities  
Assistant Director, Student Union/  
Conference Services Coordinator

## **UNION SERVICES AND OPERATIONS**

Seeking to fulfill its mission of providing service as the community center of Boise State University, the Union extended its services to more of the University community than ever before. Building traffic studies revealed that over 5,800 people visited the Union on an average day. 5,183 events were held in the building, more than a 25% increase from the previous year. Use by university departments and student organizations increased while outside and conference groups' use of space declined. The assumption of responsibility for scheduling and operation of the Special Events Center, the newly created Owyhee room, the integration of catering and reservations into a common office operation, and the adjustment of custodial shifts were done with the intention of improving service to the community. The overwhelmingly positive response in clients' Event Evaluation forms was proof that the combined efforts of the Union and food service staff realized this intention.

At midnight on Friday, September 18th, a fire was discovered by the student Union Manager. The fire began and was contained in the bookstore storeroom, although ultimately the bookstore lost most of its inventory. The cause of fire was determined to have been solvent soaked rags in the textbook storeroom. Extensive smoke and soot damage pervaded the entire facility, yet due to the strenuous efforts of food service, bookstore, and Union staffs, the building was actually closed less than one day. The bookstore was temporarily relocated to the Boisean Lounge. Complete recovery took nearly four months, with extensive cleaning and restoration conducted by a fire recovery specialist and the building staff on a round-the-clock basis. At times, the insurance adjustment process seemed to require nearly the same commitment, with extensive time required documenting business interruption and property losses. At completion, the building was restored to its pre-fire condition, with only new ceilings in the Recreation Center and Bookstore to show for the more than \$1.1 million in insurance claims.

## **RENOVATION AND EXPANSION**

Need for many changes and renovations were identified in the twenty-five year old union in discussions held with student leaders in 1987. This year the process of examining and proposing renovation began in earnest. The university master planning requirement, as well as the recent fire, brought to light numerous life safety deficiencies and desirable improvements in the Union, to further develop an environment that will support future student activities and university programs. The appointed Union Planning and Renovation Group, with broad representation, developed a program for design, prioritized issues in the program, developed a preliminary budget, and proposed a housing system fee increase for students. A campaign to inform students of the issues and promote the project was conducted with visual displays and brochures. Presentations by staff were made to A.S.B.S.U., numerous student organizations, the University Ambassadors, University News and living units. After significant campus debate and review, approval by the Board of Governors and the A.S.B.S.U. Senate, a public hearing was held. Upon completion of the hearing process, President Keiser, with the support of student leaders, submitted a modified version of the original housing system fee proposal to the State Board of Education and it was

approved at their April meeting. In June the bond issue was placed, yielding a project budget of \$4.9 million. The architectural firms of Jensen, Ratzlaff, & Unrau - Zabala, Giltzow, & Albanese were selected. The ideas generated by student leaders a year ago are to be realized as the preliminary design phase is under way and construction is expected to begin in the summer of 1989.

## **CONFERENCES AND SERVICES**

The Union made headway in the coordination of university conferences within the institution and the community. Conference services advisory board activity increased with consistent meetings, the exchange of members with the Greater Boise Innkeepers Association, the addition of the Executive Director of the Idaho Innkeepers Association, and the Visitors & Convention Bureau as regular members. Brian Bergquist, the Assistant Director, Student Union/Coordinator of Conference Services was seated as B.S.U.'s representative on the Greater Boise Innkeepers Association. Outcomes of this deliberate effort include; an improved understanding of the university's mission and definition of the types of events we host, direct dialogue concerning areas of perceived competition and threats, as well as areas of mutual cooperation and support. The Union demonstrated greater involvement as a member of the Boise Headliners with active involvement of sports promotion and community activity assisting in the production of ORE/IDA invitational cycling competition, the N.B.A. Trailblazers exhibition game and hosting the 1988 Olympic baseball team luncheon.

## **STUDENT ACTIVITIES**

One of the Union's most notable accomplishments was a changing philosophy and approach in the administration and support of student activities. Maureen Sigler, from the University of North Dakota, assumed the position of Assistant Director of Student Activities previously held by Jim Kreider. All of the Union exempt staff became active in the role of supporting activities through advisement. Fraternities and sororities began receiving increased attention with the initiation of the Greek Presidents Roundtable, a regularly informal meeting to facilitate communication, event planning, and the coordination of service projects among the chapters. Support to student clubs and organizations continued with officer and advisor meetings, development of Getting Organized, a manual of information for officers and advisors, expanded student organization fairs and student recognition banquet. Plans are being developed for an advisor's workshop and a newsletter for clubs and organization officers to improve communication on available University resources, programs, policies, and potential fundraising activities in 1988. The seven member search committee for the Activities Advisor position reviewed over seventy-five applications and selected Rob Meyer, from North Dakota State University. Rob has an extensive background in programming and films and will be actively advising the BSU Homecoming committee for the 1988-89 year.

BSU Homecoming 1987-88 was marked by greater involvement of student activities staff than in recent years working with an extremely active student committee and the new Director of Bands, David Wells, through the summer to plan the schedule of events. The Alumni dance at the Mardi Gras had the least attendance, with the pep rally, bonfire, parade and student dance showing modest attendance of less than 200 per event. An evaluation process was held and closer coordination with the alumni office will be effected this next year with a schedule adjusted to maximize participation.

Other staff programs included expanding art exhibits in the Boisean Lounge and adding the 2nd floor corridor space. For the first time, a juried art competition of area high schools was held with numerous proud young artists, teachers, and parents attending a reception at which the awards were announced. At the urging of Union staff, AIDS education was targeted through the development of an AIDS focus group comprised of 16 students of diverse backgrounds and advised by Kathy Page, Student Activities Advisor. The group met regularly on Sunday evenings to review numerous videos and volumes of written materials on the subject. With the assistance of a student intern, Communication major, Janet Dumble, and activities staff, they developed strategies for AIDS education for spring and fall of 1988. Videos were selected and shown in public areas, a panel discussion was held, and planning began for an AIDS

Awareness Week for the fall of 1988.

Leadership of the Executive and Legislative branches of the Associated Students developed common goals in the summer of 1987. Their fall retreat set a tone of humor and nonchalance in the administration of student government in 1987-88. The year was generally characterized by a positive rapport between the President (Waddell), Vice-president (Overton), and members of the legislative body. Joint accomplishments included the construction of volleyball/basketball courts, development of a T.V. - P.S.A. with other Idaho university student government presidents encouraging students to stay in Idaho for their higher education. ASBSU expressed through a petition drive and subsequent discussion with administrators, concern regarding significant student involvement and the lack of a functioning community advisory board with student input at KBSU. The President and Vice-president were strong advocates and provided leadership to develop support for renovation of the Student Union and devoted time to that planning process.

The Associated Students installed a new computer and software for financial accounting and reporting system at the beginning of the fiscal year. The Treasurer (Ancell) developed a more thorough training process for future treasurers, thus benefiting the incoming Treasurer (Dick). The Financial Advisory Board worked through the year to revise the funding process for clubs and organizations. Elections in 1987-88 were smoothly executed, due in no small measure to the efforts and commitment to careful planning and follow-through of Fall Chairperson Joe Moore and Spring Chairperson Dwight Johnson.

With a continued commitment to service and diligence by its student and faculty justices, the Judiciary experienced fewer cases than in previous years, and most activity was focused in review of constitutions and organization recognition. The Chief Justice position turned over once in December.

The Student Programs Board was comprised of dedicated individuals and familiar faces in the leadership with Randy and Karen Canfield exchanging the positions of Director and Lectures Chairperson, held the previous year. The scope of programming responsibility was expanded as a result of the recommendation of ASBSU's Ad-Hoc SPB Committee report. In addition to routine agency-offered program activity by Concerts and Lectures, the Films program was expanded to include broader selection including Avant-Garde titles. Some series film programming was begun, with an overall increase in attendance. Among the new committees, Comedy and Fine Arts engaged in over a dozen noontime and concert venue programs which resulted in a popular and enthusiastic response. The board was open to attempting organizational goal-setting with staff with a moderate degree of follow-up demonstrated towards achieving them. Issues approached by the board as they developed through the year included; communication with and the role of the Treasurer in program approval, the role and type of programming appropriate of Fine Arts committee, the general role of committee members and their right to attend the Student Programs Board Executive Board meeting, as well as stability and continuity in officer selection process by ASBSU. ASBSU continued to fund and support the Board significantly. Future challenges to be addressed include the restoration of faculty to committees and the programming process, recruitment, meaningful participation of committee members, and development of unique programs versus purchasing all programs. The development of defined enabling legislation for the Board was not formalized and will be a continuing issue within ASBSU in the upcoming year.

The Union continues to develop in areas of programming and services offered through a combination of student and staff efforts. Facilities, though worn, are used at higher levels and response from constituents remains positive. A staff with many new faces experienced much learning and gained familiarity in service to the community and eagerly awaits an expanded facility and the potential for increased service to Boise State University.



## **EDUCATIONAL OPPORTUNITIES IN THE UNION AND ACTIVITIES**

The Union continued its role as an environment committed to providing out-of-the-classroom learning opportunities by supervising eight structural internships or practicums.

<b><u>Academic Department</u></b>	<b><u>Student</u></b>	<b><u>Notes</u></b>
Accounting	Brian Ansell	ASBSU Treasurer -developed procedures and training outline.
Art and Design	Lisa Olson	SPB Graphic Artist -development and production of graphic arts for student programs.
Art and Design	Kelly McGee	Promotions Manager -Practicum for development and production of graphic designs.
Communication	Kellie Branson-Culley	ASBSU Public Relations -developed public relations strategies with publications advertising, in cooperation with University Relations.
Communication	Lea Turner	Program Assistant I -planned and coordinated Student Activities programs: Leadership Development Program, Organization Fairs.
Communication	Verna Pitman	Program Assistant II -planned and coordinated Student Activities programs: Student Organization coordination and information sessions. Assisted in planning and production of the Campus Blood Drive. Coordinated the Program of Introductory Letters from clubs and organizations to new students.
Communication	Janet Dumble	AIDS Education Student Coordinator -facilitated Student Task Force, developing and implementing goals. (ex. video presentations, panel discussion, etc.)
Communication	Cheri Andrews	Sorority Rush Coordinator -coordinated Rush Board meetings, developed publicity campaigns and materials, facilitated revisions of entire volunteer rush program schedule and promotions volunteer coordination.

## **STUDENT ACTIVITIES**

The purpose of Student Activities is to provide multi-faceted programs and services with a strong commitment to the educational, social, cultural, recreational, and service goals of the University. The staff operates on the premise that the University is an experience which is designed to help the student develop knowledge and skills for continued individual growth. This is accomplished through student involvement in organizations planning activities, as well as, student attendance at programs dealing with current issues. The intent of Student Activities is to broaden students' horizons so they may better understand the world in which they live. Social and recreational programs assist in the development of personal and interpersonal competencies and interests. Overall, these co-curricular experiences provide significant opportunities for students to apply classroom concepts to real life situations which enables them to develop and refine skills for living.

### **New Student Orientation**

This program promotes a positive image of what is happening at Boise State and helps new students become familiar with their new "home away from home." The Student Union and Student Activities, in conjunction with the Admissions office, provides new BSU students with the opportunity to get acquainted with other students, the campus and the community during New Student Orientation.

Several of the programs were well attended and promoted student interaction, particularly "The Meeting Game," "Jazzin' It Cool BBQ," and the "Back to School Bash." The Greenbelt bicycle ride and the Boise Tour Train ride were both helpful in acquainting students with the area .

### **Art Exhibits**

Through participation in the Student Activities art program, selected students are offered the opportunity of having an exhibit sponsored in their behalf. The Activities Office provides publicity to announce the exhibit, a printed announcement which is mailed to junior and senior art majors, and a reception in the student's honor to open the exhibit.

The Student Activities Office expanded its art program this year by the utilization of two gallery areas, the Boisean Lounge and the Second Floor Gallery. The Second Floor Gallery became a primary exhibit space after the September fire which closed the Boisean Lounge to gallery space until January, 1988.

The program also expanded through the addition of three community exhibits which included an Elementary School, a juried high school competitive, and the Captive Artist's Guild. Jackson Elementary School was the featured exhibit during the Christmas Holidays and their work represented classes from each grade level. On January 8, the Student Activities Office hosted a Union tour for Mrs. Edna Reichert's fifth grade class. The students arrived by bus and after touring the building and meeting with ASBSU officers, Marriott provided refreshments for the reception in Union Street Cafe.

The juried art exhibit for high school juniors from Boise City schools provided an art display in the Boisean Lounge during the summer months. This first annual exhibit was coordinated with Ms. Mary McKenzie, Art Director for the Boise district. Dr. Louis Peck, Chairperson from the Art Department served as the judge for the exhibit. A first, second, and third place winner was announced at a reception for parents, students, high school administrators, and selected BSU faculty and staff on May 30, 1988. Plaques were presented to the winners in recognition of their award and the exhibit will be displayed until August 1, 1988.

The Captive Artist's Guild also provided art during the summer months. The exhibit represented the work of 17 artists who are incarcerated in the Idaho State Correctional Institution. The work which include watercolors, oils, sculpture, and jewelry will be displayed from May 24 until August 1, 1988 in the Second Floor Gallery.



Even though the art program has expanded beyond University participation, the primary focus is still placed on Boise State University art students, and alumni. The students or alumni who have participated in the program are listed below:

<u>Artist</u>	<u>Exhibit Location</u>	<u>Dates</u>
Jerry O'Mahoney	Second Floor Gallery	9/10/87 - 10/03/87
Eileen Klatt	Second Floor Gallery	10/05/87 - 11/14/87
William C. Gildehaus	Second Floor Gallery	11/16/87 - 12/18/87
Shawn Steffler and Rick Thomson	Boisean Lounge	1/14/88 - 2/06/88
Julie Clemons	Second Floor Gallery	1/25/88 - 1/31/88
Luther Hartshorn	Boisean Lounge	2/29/88 - 3/29/88
Shane Harris, John Johnston, and Rex Silvermail	Boisean Lounge	4/01/88 - 4/24/88
Phyllis Kelly	Second Floor Gallery	4/04/88 - 5/23/88
Jaylene Lee and Linda Griffith	Boisean Lounge	5/02/88 - 5/15/88

### Greek Life

The Greek system had its accomplishments this year and yet it continues to struggle to stabilize its membership at a healthy level.

Several forms of communication were quite successful. Each month the Assistant Director of Student Activities met with the advisors for the sororities and fraternities. Attendance was outstanding and the communication free flowing. Rather than pursue an Interpol Council as a recognized student organization, Greek leaders opted for a Greek Presidents Roundtable Discussion held approximately every three weeks. Again, attendance and participation were quite good and this served as an excellent avenue to discuss mutual concerns as well as ideas for all-Greek activities. In addition to these meetings, the Student Activities Office purchased issues of the Interfraternity Bulletin Newsletter for each Greek President and Advisor. This newsletter serves to educate the Greeks on international issues in Greek life and to expose them to progressive programming ideas. Two educational videos featuring prominent national Greek speakers were also purchased. These are: "The Meaning of Fraternity" by Dr. Edward King and "Demythologizing the Animal House" by Will Keim. Both videos emphasize values, ethics, and true ideals of fraternity life. Will Keim served as the keynote speaker for the BSU Leadership Development Program and held a special session with the Greeks. All Greeks who heard him speak were inspired by his message. The video will serve to reinforce his message and will be worth sharing with new members as they pledge.

During Spring semester, the Greeks pursued the idea of sponsoring a Dance Marathon for the Muscular Dystrophy Association. Plans and committee structure were well underway until a scheduling snag meant relinquishing Student Union space for another student organization's state conference. Prior to this

situation, enthusiasm and motivation amongst fraternity and sorority members was very high.

At the start of Spring Semester, the fraternities and sororities worked cooperatively to promote Spring Rush and to register interested students at registration tables in the residence halls and Student Union. As a result of the increased visibility, the number of women participating in the informal rush activities was about 12 more than the previous year.

During the academic year there was much discussion on campus about long-range planning. From the Greek perspective, they continued to express strong interest in a Greek "Row" or better Greek houses. Although the Greek leaders realize that membership will need to increase and stabilize at 30+ members in each chapter to justify permanent housing, there is strong desire to establish a definite plan.

#### Panhellenic / Sororities:

1987-1988 was a year of stabilizing and slight growth for Panhellenic and the sororities. Fall Formal Rush was well organized and well publicized and yet participation in Rush was comparable to recent years. Thirteen women attended the rush parties and nine signed bids at the conclusion of Formal Rush. Rush results per sorority through the year were as follows:

	<u>Beginning Membership</u>	<u>Pledged Formal</u>	<u>Pledged Open Bidding</u>	<u>May 1988 Approximate Membership</u>
Alpha Chi Omega	12	6	7	17
Alpha Omicron Pi*	4	1	0	0
Gamma Phi Beta	5	2	12	18
Lambda Delta Sigma (LDS-affiliated)	18	18	2	30

\* Following formal rush, the members of Alpha Omicron Pi chose to relinquish their charter to their national sorority. In December, 1987, the request was approved by the international Board of Directors and the charter was relinquished.

Spring Rush for 1988 was designed to cooperatively work together to promote sororities and fraternities on campus for the first week of classes. Following that week, three weeks were targeted for spring rush. During those three weeks, each group had the flexibility to plan chapter and one-on-one rush activities. The flexibility of the Spring Rush combined with the cooperative promotion met with much success for the sororities. They were not limited to specific times or days and could rush people beyond those who registered for spring rush.

The remaining sororities grew and developed throughout the year and were extremely involved in the Panhellenic Council.

Officers for Fall Semester were:

President	Leslie Griffin - Alpha Chi Omega
Vice-president	Vacant
Treasurer	Kelly Livengood - Alpha Chi Omega
Secretary	Karen Olsen - Lambda Delta Sigma

Officers for Spring Semester were:

President	Lisa Ann Hornstein - Gamma Phi Beta
Vice-pres. Rush	Cheri Andrews - Alpha Chi Omega
Treasurer	Lisa Nodar - Alpha Chi Omega
Secretary	Chris Palmer - Lambda Delta Sigma

This year saw much cooperation among the three sororities and a quick transition of Lambda Delta Sigma into the Panhellenic system. Although Lambda Delta Sigma conducted a separate rush program from the National Panhellenic Conference (NPC) sororities, they participated in other activities planned by the Panhellenic Council.

During 1987-88 Panhellenic Council and the sororities planned or participated in the following activities:

- Homecoming
- Discover BSU
- Spring & Fall Organization Fairs
- BSU Alumni Phonathon (raised \$4,320)
- Fall & Spring Greek Pledge Dances
- BSU Sorority Intensive Care Conference
- BSU Leadership Development Program
- Rocky Mountain Northwest Greek Conference (at Washington State University)
- Western Regional Greek Conference (Anaheim, California)
- Preliminary Plans for a MDA Dance Marathon
- Greek Week

In an attempt to provide basic rush training to all the members of the sororities, an all-day Intensive Care Conference was held with International Officers from Gamma Phi Beta and Alpha Chi Omega presenting sessions on:

- Structuring Rush
- Planning a Rush Workshop
- Tips for Polishing Rush
- Pledge Programs

During Spring semester, the primary focus of the sororities was the complete revision of Fall Formal Rush 1988. Nearly all aspects of the rush plans were completed prior to the end of spring semester. The new schedule shows formal rush occurring during New Student Orientation and features an orientation session with the parents of rushees.

#### Interfraternity Council/Fraternities:

The BSU fraternities continued to function independently. The Interfraternity Council struggled all year with attendance and leadership. Three different men served as president with no transition from one to the other. Vacancies in the Presidency, as well as other offices, were unexpected and sudden. Meetings generally were scheduled and canceled with little or no advance notification. Toward the end of Spring semester, meetings were held on a more regular basis. The primary accomplishment of the Interfraternity Council was the co-sponsorship of the Spring All Greek Dance. The Interfraternity Council sponsored the DJ system for the dance. As a result of their participation in the planning, attendance amongst fraternity members was slightly higher than the Fall 1987 Pledge Dance.

At the beginning of the year, two of the three fraternities with Little Sister programs chose to disband those organizations. That has been a very positive step and one consistent with the position of the National Fraternity Council and the National Panhellenic Conference. Their action improves the environment for the success of BSU sororities.

Outstanding Greek Organization of the Year was Sigma Gamma Chi fraternity. At the national conference for Sigma Gamma Chi, the BSU chapter was selected as the Top Chapter of the Year. Their success has been quite obvious. Their programs throughout the year effectively emphasized their ideals and brotherhood. They were visible leaders on the Interfraternity Council and at the Greek Presidents Meetings. Two of their programs this year represented the quality of the members and the fraternity. The

first represents over 100 volunteer hours assisting with the construction of a playground for physically challenged children in Julia Davis Park. Their involvement was strictly for personal satisfaction and they sought no publicity for their efforts. During spring finals, nearly 15 fraternity members assisted with a clean up effort along the BSU section of the Greenbelt. This was in response to a last minute request from the Student Activities Office which was prompted by a Boise citizen. Sigma Gamma Chi has been a very dependable and cooperative fraternity.

Individual fraternities fluctuated in membership and strength regularly. Chapters which were recently considered weak made major changes in leadership. Others once strong saw a quick decline in membership and in participation in Greek activities. There was difficulty filling one of the houses with members which caused them to seek non-Greek boarders. Because of the frequent fluctuations, it is difficult to predict which groups will return strong for the 1988-89 academic year.

Goals for the Student Activities Office in working with the Interfraternity Council and the fraternities is to establish a Standards for Excellence statement which would clarify the role of the members, officers, alumni, national organizations and the University. It is critical for the continuation of the fraternity system that the groups become more organized and productive. Hopefully, the Standards of Excellence statement will provide a positive direction for the men. With the Panhellenic Council established, it is now appropriate to focus more effort on the fraternity system as long as there is a firm commitment from each of the fraternities.

### **SUPPORT SERVICES TO STUDENT ORGANIZATIONS**

One of the major purposes of the Student Activities Office at Boise State University is to provide the necessary support services to clubs and organizations and other ASBSU entities so that they may carry out their purposes in the most efficient manner possible. An outline of these services and the impact that they have upon the user groups follows:

#### **1988 Leadership Development Program**

The Leadership Development Program (LDP) is an annual event sponsored by the Student Activities Office. The Program is an extension of Student Union philosophy in that it offers an opportunity for students and other members of the university community to interact in an action-learning setting. The program's purpose is to provide students with leadership training that will help them in personal and organizational goals. Typically, the event is comprised of a series of leadership workshops, facilitated by student affairs staff and university faculty.

The 1987-88 Leadership Development Program was presented February 8-12th. It was entitled "Soar, Catch the Winds of Leadership", and featured a keynote address by Will Keim of Oregon State University. Attendance totaled 172 people, 30 of which were present at the key note address. A special session held for the Greek organizations attracted 35 people.

The 1987-88 LDP was conceptualized in committee. Maureen Sigler, Assistant Director of Student Activities, was committee chairperson. Membership was made up of Kathy Page, Student Activities Advisor, Sue Adams, Residence Hall Director, Cynthia Groenig, Residence Hall Director, and Lea Turner, Student Activities Program Assistant I. The program was scheduled on five consecutive days (Monday-Friday), which was a change from the eight week format of previous years. Sixteen topics and videos were presented in late morning, late afternoon and evening sessions. The sessions were scheduled from 45 minutes to 90 minutes, and the majority of them were available at two separate times for participant convenience. Those attending at least 15 workshop hours and submitting an assigned paper received one 200 level credit hour through either the business or communication department. Three students registered for credit, with one completing the course.

An aggressive promotional campaign was centered around the program's title, "Soar, Catch the Winds of

Leadership". The campaign included posters, banners, brochures, free standing displays, press releases, display cases, U-News advertisements and promotional letters to BSU faculty. These materials were distributed across campus and through the mail. The majority of the promotion was centered in the Student Union high traffic areas. The objective was to give the event a high profile and make it very visible to the university community.

Session evaluations were distributed at the completion of each topic session. Participants were asked to rate the quality of the presentation and physical arrangements. The overall response was very positive, with several specific comments about how improvements could be made.

The Student Activities staff felt that the event was successfully organized. There was much discussion on campus about the program, yet attendance fell short of our expectations. The LDP committee evaluated both its strengths and areas for improvement, and their observations were incorporated into a reference outline for the planning of subsequent programs. Increasing participation will be the key objective of next year's committee.

### **Student Union II and the Student Union Annex**

Student Union II provides office space for ten student organizations (Advertising Club, Alpha Kappa Psi, Campus Crusade for Christ, Circle K International, Dama Soghop, International Students, MECHA, Pi Sigma Epsilon, Snake River Alliance, Sociology Club and Volunteers For Youth). These organizations kept the space from the previous year except for Circle K International who took over the space previously occupied by Barrier Busters.

The organizations that will be occupying the Student Union II space during the 1988-89 school year are as follows: Advertising Club, Alpha Kappa Psi, Campus Crusade for Christ, Circle K International, Frontlines, Pi Sigma Epsilon, Rodeo Club, Snake River Alliance, Sociology Club, University Christian Fellowship, and the Multicultural Board which consists of MECHA, Dama Soghop, the Black Student Union and the Barrier Busters. These organizations applied for space in Student Union II and signed a contract of agreement. The Board of Governors Space Allocation Committee reviewed the applications according to established criteria and recommended these groups to the Director of the Student Union. After approval of the Director, these organizations were allocated space in Student Union II.

During the 1987-88 school year, the Student Union II offices registered 1,445 hours of office use and 1,012 hours for meetings. The annex use was 104 hours. This is a total of 2,562 hours of use.

The Student Union Annex contains the necessary items for cooking meals and provides a relaxed atmosphere for groups to meet and eat. Groups may also utilize the back yard for barbecues or other outside entertainment. The Annex is the only facility on campus where personal food may be brought in and consumed. This has been an added benefit to several clubs since they are given the opportunity for pot-lucks and creative theme festivities.

The following is the new agreement developed by the Student Union II Space Allocation Committee.

### **TERMS OF AGREEMENT STUDENT UNION II OFFICE SPACE**

1. Only recognized student organizations in good standing are eligible for Student Union II office and file space. Should an organization be declared "inactive" at the end of the Fall semester, space assigned to that group will be made available to other student organizations.
2. The allocation for space will expire on April 30. Organizations not assigned space for the following year must remove all materials from their space by April 30.

3. Office space allocations will be reviewed on a yearly basis. All organizations must reapply for space in March of each year. Applications, with the specific deadline, will be distributed to all student organization mailboxes.
4. All combinations and keys for the Student Union II are distributed to the President by the Assistant Director of Student Activities or the Program Assistant in the Student Activities Office. The President is responsible for combination distribution to responsible members. Keys must be returned by April 30 of each year. The \$10.00 deposit will not be refunded if a key is lost.
5. The organization is responsible for maintaining the office and keeping it clean.
6. No posters or other items may be taped to windows, doors, or walls. Bulletin boards are provided. Tack putty (Plasti-tak) is available from the Student Union II Assistant for wall posters. Any exceptions must be approved by the Student Union II Assistant.
7. Food items are not to be stored in the Student Union II offices because of the possibility of spoilage, leakage and rodents.
8. All damages or repairs must be reported to the Student Union II Assistant.
9. The Student Union II is University property. Misuse of office space or violations of policies in the Student Handbook (e.g. alcohol, fire arms) may result in the termination of the group's space allocation, or in disciplinary action against individual members.
10. Any changes in office location and/or physical set up of an office must have prior approval from the Assistant Director of Student Activities. This includes special telephone installations.
11. The Student Union does not assume any responsibility for theft, loss and/or damage of property involving organizations.
12. Each group will develop a regular weekly schedule of office hours in the Student Union II, and submit that schedule to the Student Activities Office.
13. A minimum of 4 hours per week of Student Union II use will be required to maintain office space. These hours may be fulfilled through regular office hours and/or group meetings in the conference area. A sign in/out log will be at the front desk for the purpose of recording and scheduling these hours and must be used to reserve conference meeting space for a particular date and time. A weekly and monthly total of group activity will be tallied, yielding an overall account of Student Union II use.

I understand the terms of this agreement. If allocated an office space in the Student Union II, members of the organization will be notified of these terms.

Signed: \_\_\_\_\_  
(Club President)

Date: \_\_\_\_\_

### **Student Organization/Hall of Fame Recognition Dinner**

The Student Organization Recognition Dinner recognizes the Advisor of the Year, the Outstanding Organization of the Year, and the outstanding organizations in the following categories: Academic, Campus Residence Hall, Cultural, Greek, Professional, Religious, Service/Special Interest and Sports. As an integral part of the celebration, ASBSU also recognizes the Hall of Fame recipients in the following categories: Academics, Alumni, Performance/Fine Arts, Student Clubs and Organizations and Student Government.

The 1987-88 Recognition Dinner was centered around a theme of nurturing and commitment. Plants were given to each of the 156 students, staff and professors attending the dinner to help promote this theme. This dinner provided an excellent opportunity for closure and thanks to the clubs and organizations for their help and support during the year.

The recipients of the 1987-88 Hall of Fame Awards and their respective categories are as follows:

Performing/Fine Arts

Tom Baker  
Kirsten Allen

Academics

Linda Phillips  
Lisa Lawless

Athletics

Carmel Major  
Jeff Foster

Student Government

D. Raymond Rogers  
Gina Luke

Student Clubs and Organizations

Kirk Reilly  
Clayton Connor

1988 Spring Organization Fair

The Student Activities office sponsors the Student Organizational Fairs in order to publicize and share the activities of the student clubs and organizations within the BSU community. The 1988 Spring Organization Fair was held Friday, April 22nd, 1988. The event was originally scheduled for Wednesday, April 20th, but was rescheduled due to rain. The theme for the spring fair was "Under the BSU Big Top", featuring a circus motif. A 20' x 20' canopy was rented and multi-colored balloons imprinted with the fair's date and theme were used to add to the festivities. Reservations were made for thirty-nine organizations and thirty-six of those actually participated.

Student Activities approached several student groups to provide entertainment for the fair. This was done in lieu of contracting outside entertainers. Fair organizers felt that the involvement of student groups was more appropriate with the purpose of the fair in showcasing student clubs and organizations to the BSU community. Those groups that agreed to participate in the Spring Fair were the Jazz Ensemble, the Guitar Society, the Mainline Dancers and the Spirit Squad. The Jazz Ensemble later canceled their appearance because of rain date rescheduling.

The Student Activities Poster Distribution Program

The Poster Distribution Program is a service offered to the ASBSU clubs and organizations through the Student Activities Office. One program assistant is responsible for the distribution and maintenance of the designated ASBSU bulletin boards in each BSU academic building, residence halls and apartment complexes across campus. The program has been in existence three years and is an important publicity tool for club events. An average of five groups per week used the service in 1987-88. A question arose concerning the use of the service by BSU administrative offices and academic departments. A study was done to determine the frequency of use by these entities and it was determined that they did not interfere with the benefits received by ASBSU organizations. Policy at this time dictates that the service will remain available to academic departments and administrative offices.

The Student Activities Office maintains 32 bulletin boards with the addition of the Business Building board. It was determined that there was a need for an ASBSU board in the Business building and this was installed in Fall semester of 1987.



Current locations of the designated bulletin boards are:

Towers	1 per floor	Library	1 in main lobby
Morrison Hall	1 by office	Business	1 in main lobby
Driscoll Hall	1 by front door	Communication	1 by lab
Chaffee Hall	1 by desk	P. E. Annex*	1 by weight room
Liberal Arts	1 by room 202	Vo-Tech	1 in main hall
Administration	1 on East entrance 1 on second floor 1 near North entrance	Union*	Near Union Street Cafe
		Student Union	1 in entry
Science	1 by room 106 1 by room 208	Marriott	1 in Board Dining Room
Morrison Center	1 in Academic Center	Univ. Courts	2 in laundry rooms
Science-Nursing	1 near elevator-2nd floor 1 near elevator-3rd floor	Univ. Manor	1 in laundry room
Education	1 on lobby pole 1 near room 112	Univ. Heights	1 in laundry room

\* These boards are not restricted to Student Activities use only.

### **Display Cases, Banners**

The purpose of the display cases and banner space in the Student Union is to advertise and promote events, activities and services of recognized Student Clubs and Organizations, campus departments, and long-term users of the facility. There are three display cases on the second floor and eight banner spaces throughout the Union. To reserve space for promotion of a recognized student group or campus department, contact the Director's secretary.

### **Introductory Letters**

The Introductory Letter Program completes a recruitment effort sponsored by the Admissions Office. A return mailer card is enclosed in the Student Activities brochure which lists all the clubs and organizations at BSU. The prospective student checks any organizations he/she is interested in and mails it back to the Student Activities Office. Student Activities then mails out the Introductory Letters to that student with the hope of interesting them in BSU and the co-curricular activities on campus.

Participation in the Introductory Letter Program was 60% during the 1987-88 school year. The process, need of the letter and reason for the program were all addressed in the Mandatory Meetings. However, constant encouragement was still necessary to get the letters from the Clubs and Organizations.

### **Mandatory Meetings**

Mandatory Meetings are designed to alert the BSU Clubs and Organizations to any upcoming events, provide knowledge regarding services, rights and responsibilities of the organizations and answer questions regarding the Student Activities Office.

Out of the 100 recognized clubs and organizations there were 36 club advisors and 20 club officers that did not attend the Mandatory Meetings. These were not necessarily from the same organizations. There were no make-up sessions, so officers were able to listen to a taped session to fulfill the attendance requirement.

The times and number of people attending each session are as follows:

DATE	TIME	NUMBER OF PEOPLE ATTENDING
9-21	10:45 A.M.	15
9-21	11:45 A.M.	6
9-22	10:45 A.M.	21
9-22	12:15 P.M.	19
9-23	2:00 P.M.	34
9-23	3:00 P.M.	16
9-24	2:00 P.M.	26

## **SUPPORT SERVICES TO THE ASSOCIATED STUDENTS OF BOISE STATE UNIVERSITY**

### **ASBSU Executive and Legislative Branches**

Leadership of the Executive and Legislative branches of the Associated Students developed common goals in the summer of 1987. Their fall retreat set a tone of humor and nonchalance in the administration of student government in 1987-88. The year was generally characterized by a positive rapport between the President (Waddell), Vice-president (Overton), and members of the legislative body. Joint accomplishments included the construction of volleyball/basketball courts, development of a T.V. - P.S.A. with other Idaho university student government presidents encouraging students to stay in Idaho for their higher education. ASBSU expressed through a petition drive and subsequent discussion with administrators, concern regarding significant student involvement and the lack of a functioning community advisory board with student input at KBSU. The President and Vice-president were strong advocates and provided leadership to develop support for renovation of the Student Union and devoted time to that planning process.

The Associated Students installed a new computer and software for financial accounting and reporting system at the beginning of the fiscal year. The Treasurer (Ansell) developed a more thorough training process for future treasurers, thus benefiting the incoming Treasurer (Dick). The Financial Advisory Board worked through the year to revise the funding process for clubs and organizations. Elections in 1987-88 were smoothly executed, due in no small measure to the efforts and commitment to careful planning and follow-through of Fall Chairperson Joe Moore and Spring Chairperson Dwight Johnson.

### **1987/88 Judiciary Year End Report**

During the course of the 87/88 year, the Judiciary held one hearing, approved 18 constitutions, drafted two opinions, and revised the sample constitution.

### **Constitutions**

Of the 18 constitutions approved by Judiciary, 12 were new organizations:

<u>Organization</u>	<u>Date approved</u>	<u>Vote</u>
Frontlines.	September 30	4-0-0
Boise State Spirit Squad.	October 7	5-0-0

BSU Varsity Bowling Club.	October 14	4-0-0
St. Paul's Catholic Student Group.	November 4	4-0-0
Chemistry Club.	February 17	5-0-0
College Democrats.	February 24	5-0-0
Biology Association of Graduates.	March 9	5-0-0
Nomadic Students Extraordinaire.	March 16	5-0-0
Drafting Club.	April 27	5-0-0
Idealogues for an Enlightened Society.	May 4	5-0-0
Delta Nu Alpha.	May 4	5-0-0
Engineering Students.	May 4	5-0-0

In addition to the new organizations recognized, the Judiciary approved 5 amended constitutions. This was in keeping with the review process begun last year.

Construction Management.	November 4	4-0-0
Morrison Hall.	February 24	5-0-1
Residence Hall Association.	February 24	5-0-1
Driscoll Hall.	March 9	6-0-0
Communication Students Organization.	April 27	5-0-0

The review process was further enhanced by a change in the recognition proceedings. In the past the Judiciary has approved constitutions with conditional changes. With the beginning of the second semester, constitutions were no longer approved until all the changes had been made. Instead, the board tabled the document until such time as the document had been corrected.

Another area of action for the Judiciary in terms of organizations consisted of revising the sample constitution. Many minor points were clarified to make the sample a cleaner, more easily understood document. The only major change was the inclusion of a new funding process that would require either the President or Treasurer to sign travel requests as well as the Advisor.

The change would insure that the organization would remain knowledgeable of the club funds. The new sample is currently being routed to Student Policy Board members for the purpose of gathering increased feedback. The only remaining action involving clubs and organizations was the derecognition of 9 student organizations. The derecognitions were for failure to meet the minimum requirements as outlined in the student handbook (page 50). The derecognitions were enforced on November 23, 1987.

AFS Returnees	Powerlifting Meet Organization
Alpha Omicron Pi	U.S. Army, Bronco Chapter
BSN Honor Society	The Way Campus Fellowship
Non-Traditional Women	BSU Rugby Football
Phlox of BSU	

### Judicial Decisions

#### **C-87/88-01**

On September 29 a decision was made in regards to the funding of the Snake River Alliance. The organization and ASBSU Senate had been brought before the board for the question of determining whether their funding had been legal. The board found in favor of the SRA and ASBSU Senate, and determined that only the funding of religious organizations could be prohibited under existing rules. At the time, the only financial codes in effect were those relevant to student government in the Idaho Code.

#### **C-87/88-02**

This case involved disciplinary action. A hearing date was set, but the complainant and the defendants were able to settle the matter in advance. As a result the hearing date was dropped.

C-87/88-03, C-87/88-04

These were both disciplinary matters. Since both originated with less than two weeks left in the semester, they were forwarded to an administrative hearing officer, as per judicial rules of procedure.

O-87/88-01

Judiciary's first opinion defined a full-fee paying student for the purpose of club membership. The board interpreted full-fee paying to include those students taking 8 or more credits that are on a fee waiver. The board further interpreted the requirement as a minimum, allowing an organization to restrict membership further. The only qualifier on additional restriction must be that restriction cannot conflict with a non-discrimination clause.

O-87/88-02

The second opinion of the board defined the executive ticket under the election code. Under the opinion, "person" refers to a specific combination of candidates under the presidential ticket. Therefore, when a candidate drops from a ticket, a new ticket is formed and must proceed as a new individual entering the race. This eliminated the petitions filed under a different combination of candidates from being submitted to fill the petitions of the new ticket. The result is that the new ticket must submit a new set of petitions.

The above decisions comprise the 87/88 academic year for the judicial Board. On May 4 Judiciary went Sine Die, having completed its business.

<u>Membership</u>	<u>Fall-87</u>	<u>Spring-88</u>
Chief Justice:	Bruce Walters	Jim Mosley
Assoc. Justices:	Jim Mosley Tarey Read Linda Phillips	Tarey Read Linda Phillips Dan Balkuff John Howe

Faculty Justices

Harry Steger  
Steve Sallie

Advisor

Maureen Sigler

**ELECTIONS BOARD**

**Fall 1987 Election**

Joe Moore served as Chairman of the Election Board with Jim Oker filling the position of vice Chairperson. The election ran smoothly and the most controversial issue surrounded an opinion poll which dealt with the placement of condom vending machines in certain buildings on campus. Even with the added interest of the condom survey, voter turnout was light with only 768 students casting their ballots.

Pollsters were recruited through clubs and organizations on campus. Several pollsters did not report to work on the first morning of the election and new workers had to be recruited at the last moment. This caused a few delays in opening the polls promptly at 9:00 a.m. However, all polling locations were staffed and opened by 9:10 a.m.

Twelve candidates ran for seven senate positions. All campaign violations were minor and had been resolved by the Election Board by the time the election results were announced. The results of the survey and senatorial race are listed below.

Shall condom vending machines be in restricts of:

<u>Student Union</u>	<u>Votes</u>	<u>Percent</u>
Yes	436	61.1%
No	277	38.8%

<u>Student Health Center</u>	<u>Votes</u>	<u>Percent</u>
Yes	555	77.0%
No	166	23.0%

<u>Residence Halls</u>	<u>Votes</u>	<u>Percent</u>
Yes	472	66.0%
No	243	34.0%

<u>Senators</u>	<u>Votes</u>	<u>Percent</u>
Ron Craig	127	17.8%
Karen Scheffer	105	14.7%
Rebecca Ford	92	12.9%
D. Raymond Rogers	78	10.9%
Robert Hopkins	76	10.6%
Carolyn Parisot	65	9.1%
Todd Reed	55	7.7%
John W. Hibbard	45	6.3%
Brian Stangel	31	4.3%
Les R. Harris	22	3.1%
Eric Rossman	13	1.8%
Julie Newman	5	.7%

### Spring 1988 Election

The Election Board vacancies caused by Joe Moore's appointment as ASBSU Executive Assistant and Jim Ocker's resignation, were filled by Dwight Johnson as Election Board Chairperson and Stephanie Harris as Assistant Chairperson.

Proposals to have a U.S. Presidential mock election and a student referendum on proposed fee increases were not approved by the Student Senate and were not placed on the ballot. The Presidential campaign, with three executive tickets competing, was spirited and voter turnout set an all-time record. One thousand four hundred and sixty-four ballots were processed which is approximately 20% of the full-time student population. Fourteen candidates ran for six senate positions. There were no contestants for the Health Science and Nursing College.

Only minor campaign violations were registered with the Election Board and all Statements of Fact were resolved before the announcement of the newly elected officers.

Pollsters were recruited through clubs and organizations on campus and this method proved very effective. Pollsters dependably arrived for their assigned shifts and the election ran very smoothly because of the effective leadership of Dwight Johnson.

# OFFICIAL ELECTION RESULTS

APRIL 13, 14 1988

<u>EXECUTIVE TICKET</u>	<u>Votes</u>	<u>Percent</u>
* Jeff Russell/Bob Hopkins	734	51.7%
Ron Craig/Randy Yadon	556	39.2%
Doug Tobin/Trip Craig	130	9.2%

## SENATE

### Arts & Science

*Allen Gamel	204	15.1%
Todd Johnson	160	11.9%

### Social Science & Public Affairs

*Suzanne McIntosh	101	7.5%
Curtis Osterloh	91	6.8%
Heather Hayter	90	6.7%
Lana Bruan	21	1.6%

### Business

*John Hibbard	130	9.6%
Russ Nelson	115	8.5%
Peter Albinson	51	3.8%

### Education

*Valerie Fuhriman	103	7.6%
Michelle Smith@	94	7.0%

### Vo-tech

*Gary Hemke	120	8.9%
Frank Hartman@	30	2.2%

### Graduate

*Lon Waford@	38	2.8%
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<u>BALLOTS PROCESSED</u>	<u>1464</u>
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\*Winner

@Incumbent

## **Student Programs Board**

### **1987/88 EXECUTIVE BOARD**

Randy Canfield	Director
Holly Anderson	Films Chairperson
Karen Canfield	Lectures Chairperson
Kevin Carroll	Concerts Chairperson
Redgy Erb	Avant Garde Film Chairperson (10/1/87 - 12/31/87)
Johanna DeLong	Assistant Films Chairperson (Spring Semester)
Gina Luke	Fine Arts Chairperson
Mack Sermon	Comedy Chairperson
Lindy Cogan	Business Manager (9/1/87 - 2/1/88)
Craig Leonard	Business Manager (2/1/88)
Kellie Branson-Culley	Public Relations
Lisa Olson	Graphic Artist
Randy Yadon	Senate Liaison

"The Student Programs Board is responsible for developing and implementing a social and cultural activities program." This quote from SPB's programming philosophy exemplifies their purpose in 1987/88 as they broadened the scope of their activities. It was a year of transition: three new chairs were added through the Fine Arts, Comedy, and Avant-Garde Film Committees. A new advisor worked with the executive board; and the Administrative Staff took an advisory role with Greg Blaesing as advisor to Concerts, Brian Bergquist working with Films, and Maureen Sigler advising the Comedy Committee. Kathy Page advised the Fine Arts and Lectures Committees.

This year began with a half-day, in-house retreat led by Greg Blaesing and Maureen Sigler. The focus of the retreat was to help the students become familiar with the programming philosophy and to help facilitate an understanding of their responsibilities as Programming Chairpersons.

A second retreat was held on October 3rd and was facilitated by the advisors. The retreat's purpose was to generate goals and objectives for the year and Maureen Sigler presented an opening workshop to introduce Evaluative Goal Setting. During the course of the afternoon, the Executive Board Members targeted eight areas for goal development. Those were: Financial Contracting, Meetings, Interpersonal Communication, Policies and Procedures, Committee Development, Committee Training through NACA, and on-going Committee Training.

During the meeting following the retreat, these goals were prioritized or eliminated from the list by the Executive Board. The prioritized goals, actions plans, and their disposition were as follows:

<b>Goal / Action Plan</b>	<b>Disposition</b>
<b>1. <u>Financial Control/Budget</u></b>	
Prepare common costing form	Completed
Analyze past expenses	Completed
Consolidate cost data	Not Completed
Develop detailed annual budget	Completed



2. Committee Development

3. Committee Training NACA

4. On-going Committee Training

Place two ads in the University News	Completed
Develop brochure	Not Completed
Develop simple application form for committee members	Completed
Develop follow-up letter	Completed
Develop conference application form	Completed
Establish meeting for conference sharing	Completed
Individual chairs develop committee assignments	Completed by four chairs
Purpose meeting for committees	Completed by two chairs
Training meeting	Not Completed
Role responsibility in committees	Completed by two chairs
Evaluation by committee members	Not Completed

5. Interpersonal Communication

Workshops	Eliminated
Place blackboard in SPB for information sharing	Completed
Produce SPB Newsletter	Not Completed

6. Policies and Procedures

Advising responsibilities distributed to committees	Completed
Review office policies in meeting	Completed
Development committee to revise internal rules	Completed
Revise Internal Rules	Completed
Update notebooks and review in meeting	Completed
Develop proposals for policy change	Not Completed

7. Contracting

Mini workshops during meetings	Not Completed
Better forms and samples	Completed
Distribute list of authorized contract signatories to committee members	Completed

8. Meetings

Change location	Completed * not for Spring Semester
Change meeting format	Completed
Create a "talk-time" before meetings	Not Completed

Committee development was a high priority goal established during the retreat and significant progress was made by the end of the year. The Executive Board for 1988-89 was chosen from a pool of candidates which included many existing committee members and the final selections represented returning chairpersons or Committee members who had "moved up through the ranks." These selections were based on screening criteria, qualifications, and questions which were developed by an SPB Committee and the Personnel Selection Chair of ASBSU.

All Executive Board Members plus three committee members attended the NACA Regional Fall Conference in Portland. The committee members were selected through an application/interview

process by a selection committee from the Executive Board. While some committee members felt that the workshops and showcases needed refining or improvement, many others brought back information and enthusiasm which contributed to successful programming. The newly appointed Director and Public Relations chairpersons attended the National NACA spring conference held in Washington, D.C. The national conferences provided many unique learning experiences for these chairpersons and they viewed the experience as worthwhile and beneficial to their individual responsibilities. Fall programming began rather slowly, caused at least in part by the late appointments of the Fine Arts and Comedy chairpersons. Daytime programming was a priority for these two committees and Union Street Cafe became the setting for weekly daytime events. The Spring semester was better organized and offered a good diversity of programming from each individual committee. The continuity of SPB leadership, resulting from their committee development philosophy, should help to ensure stronger, well-balanced programming for 1988-89.

The Student Programs Board is an integral part of the university environment and affords an opportunity for students that is often unavailable from any other source. This opportunity allows them to develop leadership and organizational skills while providing an educational or entertainment experience for their peers and the academic and Boise Community at large. It is a learning experience and one that is receptive to, and appreciative of, productive change and growth.

#### STUDENT PROGRAMS BOARD EVENTS

1. Alex Cole

August 27, 1987 8:00 p.m. North Lawn Student Union.  
Attendance: 350  
Free Admission

This was SPB's contribution to New Student Orientation. It was the first event of the year. The show proved to be very successful despite the outdoor venues.

2. Janet McLaughlin

October 4, 1987 4:30 p.m. Student Union Lookout  
Attendance: 50  
Free Admission

This was a coffeehouse performance that blended country and folk music and everyone who attended the show enjoyed the music. This was SPB's first try for Sunday afternoon coffeehouse performances. Attendance was low and might have been caused by a conflict with the John Denver Concert.

3. Rare Air

October 21, 1987 8:00 p.m. in the Student Union Ballroom  
Attendance: 150  
Admission: \$4.50 and \$6.00

This band is a Celtic funk band from Canada. Their music was a combination of Scottish bagpipes, rock and roll and Classical all mixed up together. The audience loved the band's enthusiasm and their infectious music.

Final Exam "Shake Down" after game dance for Homecoming. In the Student Union Ball room.

October 24, 1987  
Attendance: 75  
Admission: \$1.00

Final exam is a band from Spokane who plays a mixture of their own and other people's compositions. They were a good dance band, albeit rather loud; the crowd seemed to enjoy it.

4. BoDeans and the Young Fresh Fellows

November 10, 1987 in the Mardi Gras at 8:00p.m.

Attendance: 675

Admission: \$6.00 and \$8.50

The BoDeans played Boise just prior to becoming nationally recognized. The Young Fresh Fellows, opening for the BoDeans, played primarily their own compositions which have a strong political message. The audience loved this concert.

5. Larry Linville

November 18, 1987 at 8:00 p.m. in the Student Union Ballroom

Attendance: 440

Admission: \$3.00 and \$5.00

Larry Linville is Frank Burns from the popular T.V. series M\*A\*S\*H. He spoke on his experiences of being involved with the cast of the show. The audience seemed to enjoy his lecture; however, there was some confusion on the part of the audience as to what to expect. This was a co-sponsorship with the Comedy committee.

6. Steve Hudson

March 5, 1988 at 8:00 p.m. in the Student Union Ballroom

Attendance: 175

Admission: \$2.00 and \$8.00

Steve is a very popular comedian from Los Angeles. He combines his own brand of comedy with very good musical talent. He has played here before and, both times, has pleased his audience.

7. Timothy Leary

March 10, 1988 at 8:00 p.m. in the Special Events Center

Attendance: 425

Admission: \$3.00 and \$5.00

Timothy Leary, the "Guru" of the 1960's had spoken to a sold-out audience at Boise State before, just as he did this time around. His talk had political overtones and he spoke his own brand of stand-up philosophy. He captivated the audience during his two hour lecture.

8. Alpha Blondy and the Solar System

March 11, 1988 8:00 p.m. in the Student Union Ballroom

Attendance: 920

Admission: \$5.00 and \$8.00

This concert of African Reggae was a big cultural experience for BSU. There was a lot of enthusiasm preceding the night of this event. However, the band was one hour late and played only ninety minutes. The lead singer became ill and would not allow the rest of the band to continue. The audience was greatly disappointed, but thoroughly enjoyed what they had heard.

9. John Doan

April 14, 1988 8:00 p.m. in the Special Events Center

Attendance: 50

Admission: \$3.00 and \$5.00

John Doan is a very talented harp guitarist who records for the Windham Hill Label. He made his own harp guitar and plays beautiful music of his own creation. The audience appreciated his wonderful talents.

10. P.J. O'Rourke

April 15, 1988 8:00 p.m. in the Special Events Center

Attendance: 175

Admission: \$3.00 and \$5.00

P.J. is the International Affairs Editor for the Rolling Stone Magazine. He talked about his experiences in the world as an international journalist. He shared some personal insights into the situations in Lebanon, South Africa and Nicaragua. He is a very good speaker, is easy to listen to, and the audience really enjoyed his presentation.

11. Ken and Jan Warren

April 26, 1988 8:00 in the Student Union Ballroom

Attendance: 100

Admission: \$3.00 and \$5.00

Ken and Jan Warren presented a multimedia slide presentation of their adventures on the Upper Yangtze River. This well-planned expedition began with tragedy when a young Idaho reporter lost his life from altitude sickness. Because of the loss of this native son, a small segment of the community did not want the Warrens to lecture in Boise and they picketed the Student Union prior to the event. The lecture continued and the audience seemed to enjoy it, interacting afterwards with the Warrens.

12. Bet You Laugh Game Show

April 29, 1988 8:00p.m. in the Student Union Ball Room

Attendance: 50

Admission: \$2.00 and \$4.00

This event was heavily publicized on radio and with posters. It featured several comedians from Seattle. However, the attendance was disappointing. This may have been due to the time of year, or the fact that it was the last weekend before finals. The audience seemed to enjoy it.

Spring Fling

May 1, 1988 1:00 p.m. Julia Davis Park Bandshell

Attendance: 500 - 1,000

Free Admission

Spring Fling was the 10th Annual SPB had held. It featured the Young Fresh Fellows, Flying Color, and Bakra Bata, a steel drum band. Spring Fling is usually very well-attended; however, the weather conditions were not conducive to a party outside. Even though the day was partly cloudy, cold, and windy, there was a warm spirit of fun. Marriott sold hot foods, SPB gave away free balloons, and every SPB Executive Board member shared the work responsibilities of this event.

13. Comedy Committee and the Fine Arts Committee

The majority of the programs that these committees did were noontime programs. These events ranged from comedy acts from Seattle to a BSU professor giving a guitar concert with old world instruments. Over 20 daytime events were programmed over the year and they reached an estimated audience of 3,000 people. The audience reaction was very positive. Although they worked with small budgets, these committees fully maximized their funds by taking advantage of daytime programming.

## FILMS COMMITTEE

Holly M. Anderson  
Redgy Erb  
Johanna Dejong

Films Chairperson  
Assistant Films Chair - Fall Semester  
Assistant Films Chair - Spring Semester

Jeff Johnston  
Heather Denton  
Brent Comstock  
Kimber Calvert  
Kim Scheffer

The 87-88 Films Series was composed of a diverse variety of titles and selections. It was often said that the schedule offered "something for every type" of BSU student. Contemporary "pop" hits, foreign titles, cult classics, social and political documentaries, and vintage golden oldies were all shown.

Covering such a wide spectrum was possible due to the increased funding of the films program by the ASBSU Senate. Also, the committee benefited from the addition of an assistant films chair and a graphic artist to the SPB Executive Board. The implementation of these positions greatly improved the quality and quantity of the films series promotional resources. For example, During Spring Semester , a newspaper handout describing each film on the schedule was printed and distributed with the help of the BSU Bookstore. The utilization of the Student Union SPEC display cases was also one of the ways in which the committee publicized the film series.

Attendance increased during the 1987-88 year. Factors such as showing films in the theatre-like SPEC whenever possible, programming movies on Friday evenings once again, and a policy of free attendance to BSU students with activity cards, along with the aforementioned diverse programming and increased promotions, were keys to the higher numbers of students attending on-campus films.

A professionally-run films series was the goal of the 87-88 SPB Films Committee. This was accomplished in many areas. However, the poor quality of projection and the inability to completely fill the screen with an image in the SPEC held the program back.

### Fall Semester Schedule and Attendance Figures

Parentheses indicate student portion of audience when accurate numbers were available

Aug. 28, Friday	IT CAME FROM OUTER SPACE 3-D *	147
Aug. 30, Sunday	ST. ELMO'S FIRE	47
	BRIGHTON BEACH MEMOIRS	
Aug. 31, Monday	BRIGHTON BEACH MEMOIRS	69
	ST. ELMO'S FIRE	
Sept. 6, Sunday	BRAZIL	49
Sept. 7, Monday	BRAZIL	40
Sept. 9, Wednesday	BRAZIL	12
Sept. 13, Sunday	RESTLESS NATIVES	28
Sept. 14, Monday	RESTLESS NATIVES	21
Sept. 16, Wednesday	RESTLESS NATIVES	10
Sept. 20, Sunday	BUTTERFLIES ARE FREE	15

Sept. 21, Monday	THERE'S A GIRL IN MY SOUP	17
Sept. 23, Wednesday	BUTTERFLIES ARE FREE	12
Sept. 27, Sunday	ELEPHANT MAN	23
Sept. 28, Monday	BLUE VELVET	109
Sept. 30, Wednesday	ELEPHANT MAN	
Oct. 4, Sunday	LITTLE SHOP OF HORRORS (I & II)	51(47)
Oct. 5, Monday	LITTLE SHOP OF HORRORS	73(66)
Oct. 7, Wednesday	LITTLE SHOP OF HORRORS	15
Oct. 11, Sunday	THE MAN WITH TWO BRAINS	46
Oct. 12, Monday	DEAD MEN DON'T WEAR PLAID	52
Oct. 14, Wednesday		
Oct. 18, Sunday	HANNAH AND HER SISTERS	52
Oct. 19, Monday	ZELIG	34
Oct. 21, Wednesday	HANNAH AND HER SISTERS	12
Oct. 25, Sunday	SMILES OF A SUMMER NIGHT	16
Oct. 26, Monday	THE VIRGIN SPRING	23
Oct. 28, Wednesday	SMILES OF A SUMMER NIGHT	7
Oct. 31, Saturday	THE OMEN	23
	FRIDAY THE 13TH	
Nov. 1, Sunday	HAROLD AND MAUDE	41(35)
Nov. 2, Monday	TRUE STORIES	58(45)
Nov. 4, Wednesday	TRUE STORIES	18
Nov. 8, Sunday	THE DECLINE OF THE AMERICAN EMPIRE	86(74)
Nov. 9, Monday	THE DECLINE OF THE AMERICAN EMPIRE	47(42)
Nov. 11, Wednesday	THE DECLINE OF THE AMERICAN EMPIRE	46
Nov. 15, Sunday	EASY RIDER	91(64)
Nov. 16, Monday	BLAZING SADDLES	68
Nov. 18, Wednesday		
Nov. 22, Sunday	PLATOON	184(161)
Nov. 23, Monday	PLATOON	197(186)
Nov. 25, Wednesday	PLATOON	68
Dec. 6, Sunday	THE SONG REMAINS THE SAME	73(61)
Dec. 7, Monday	JIMI HENDRIX	91(58)
Dec. 9, Wednesday	THE SONG REMAINS THE SAME	22
Dec. 13, Sunday	CHRISTMAS CARTOONS	46
Dec. 14, Monday	MERRY CHRISTMAS, MR. LAWRENCE	33
<u>Spring 1988</u>		
Jan. 15, Friday	PINK FLOYD, THE WALL	97(88)
Jan. 17, Sunday	BEVERLY HILLS COP I AND II	186(182)

Jan. 18, Monday	BEVERLY HILLS COP I AND II	81(79)
Jan. 20, Wednesday	BEVERLY HILLS COP II	31
Jan. 22, Friday	DINER	30(27)
Jan. 24, Sunday	DIVA	33(28)
Jan. 25, Monday	DINER	35(32)
Jan. 27, Wednesday	DIVA	9
Jan. 29, Friday	SOMETHING WILD	37(35)
Jan. 31, Sunday	EVERYTHING YOU ALWAYS WANTED TO KNOW ABOUT SEX BUT WERE AFRAID TO ASK	33(31)
Feb. 1, Monday	SOMETHING WILD	34(34)
Feb. 3, Wednesday	EVERYTHING YOU ALWAYS WANTED TO KNOW	21
Feb. 5, Friday	YELLOW SUBMARINE	17
Feb. 7, Sunday	YELLOW SUBMARINE	24
Feb. 8, Monday	AMBLIN	4
Feb. 10, Wednesday	AMBLIN	12
Feb. 12, Friday	THIS IS SPINAL TAP	63
Feb. 14, Sunday	PRINCESS BRIDE	210(162)
Feb. 15, Monday	PRINCESS BRIDE	159(130)
Feb. 17, Wednesday	PRINCESS BRIDE	78
Feb. 19, Friday	A SOLDIER'S STORY	33(32)
Feb. 21, Sunday	SOUTH AFRICA BELONG TO US BILL COSBY ON PREJUDICE	24(18)
Feb. 22, Monday	WATERMELON MAN	18
Feb. 24, Wednesday	A SOLDIER'S STORY	10
Feb. 26, Friday	BREAKER MORANT	18
Feb. 28, Sunday	GALLIPOLI	28(26)
Feb. 29, Monday	BREAKER MORANT	21(17)
Mar. 2, Wednesday	GALLIPOLI	16
Mar. 4, Friday	BIRDY	28
Mar. 6, Sunday	IN THE YEAR OF THE PIG	28(25)
Mar. 7, Monday	BIRDY	44(38)
Mar. 9, Wednesday	IN THE YEAR OF THE PIG	18
Mar. 11, Friday	YOUNG DOCTORS IN LOVE	29
Mar. 13, Sunday	THE UNTOUCHABLES	140(134)
Mar. 14, Monday	THE UNTOUCHABLES	83(82)
Mar. 16, Wednesday	THE UNTOUCHABLES	28
Mar. 28, Monday	WITHNAIL AND I	47
Mar. 30, Wednesday	WITHNAIL AND I	17
April 1, Friday	D.O.A. (MUSIC FILM)	42
April 3, Sunday	D.O.A.	33
April 4, Monday	COME BACK TO THE FIVE AND DIME JIMMY DEAN, JIMMY DEAN	11



April 6, Wednesday	COME BACK TO THE FIVE AND DIME	15
April 8, Friday	SEVEN YEAR ITCH	22
April 10, Sunday	BUS STOP	9
April 11, Monday	HOW TO MARRY A MILLIONAIRE	8
April 13, Wednesday	BUS STOP	13
April 15, Friday	MAN FACING SOUTHEAST	13
April 17, Sunday	MAN FACING SOUTHEAST	48(38)
April 18, Monday	DON'T EAT TODAY OR TOMORROW	8
April 20, Wednesday	DON'T EAT TODAY OR TOMORROW	14
April 22, Friday	CAN'T BUY ME LOVE	52
April 24, Sunday	CAN'T BUY ME LOVE	40
April 25, Monday	9 1/2 WEEKS	102
April 27, Wednesday	9 1/2 WEEKS	30
May 6, Friday	FERRIS BUELLER'S DAY OFF	110
May 8, Sunday	THIN WALLS	14
	DOONESBURY CARTOON	
	MR. BILL SHOW	

\*Indicates midnight showing

All other Friday, Sunday, Monday dates played at 7 p.m.

Wednesday matinees began at 3:15 p.m.

## **SPECIAL PROGRAMS AND SERVICES**

### **BSU Blood Drive**

The 1987-88 academic year marked the fifth year that the Student Activities Office has coordinated the American Red Cross Blood Drive for Boise State. The Student Activities Office sponsors two one-day drives a year, one in the Fall and Spring. The goal for each drive is 120 pints of blood. The Student Activities Office assisted Student Chairpersons and Committee members by providing personnel and training in promoting the drive, recruiting donors and volunteers, facility arrangements, technical support, and office services. Rebecca Ford was the Chairperson this year, as well as being selected as the Snake River Region College Conference Chairperson.

The Fall Drive was held on October 23, from 11:00 a.m. to 3:00 p.m. in the Big Four Room. The goal was easily attained even though the Blood Drive was held during Homecoming Week. There were over 120 donors and all volunteer positions were filled. The Spring Drive was held on Friday, March 4 from 11:00 a.m. to 3:00 p.m. in the Big Four Room. The planning of the Blood Drive was the best yet with only a few minor problems. The Blood Drive fell a little short of the goal with 107 productive pints from 120 donors. A new procedure was implemented this semester which targeted faculty and staff involvement. Approximately 50 faculty and staff members were contacted and asked to assist in recruiting donors. This appeared to work well and there was good participation from all departments. However, many volunteers were unhappy with the waiting time for donating and additional workers will be recruited for registration and health histories to help eliminate this problem in future drives.

Overall, it was a good year. The Red Cross once again asked for the Student Activities Office to accept a two-day drawing for next year, but because of the additional time commitment required, the office declined. During the wrap-up meeting, recommendations were made for the Blood Drive to be

sponsored by a student organization on campus such as the Vocational Industrial Clubs of America or the R.O.T.C.

### **AIDS Education**

The AIDS Education Program was developed this year in response to a growing awareness of the epidemic proportions of the disease and general misinformation plaguing the University and the community. A Student Focus Group was formed representing many student viewpoints, to provide educational materials and resources for students through the efforts of students. Supervised by the Student Activities Office, a student intern, acting as an education coordinator, provided clerical and administrative support to the members of the Student Focus Group and worked with State Health agencies to research resources for the program. The internship will be an ongoing position to ensure continuity in the program, administration support, and the updating of material as it becomes available. The Focus Group developed fourteen target areas of interest to them as students. Those goals accomplished this year include:

- selected printed material to purchase for resource file.
- provided AIDS related videos in the Student Union to be run continuously.
- prepared a question and answer fact sheet.
- presented an AIDS Awareness Evening with guest speakers in an open form.

Additional areas to be targeted for Fall '88 include an AIDS Awareness Week, planned in collaboration with Central District Health and the Idaho AIDS Program and programs developed for the Residence Halls. A resource file has been developed which contains information regarding locations for AIDS testing, pamphlets and videos available from the Student Activities Office. Pamphlets, videos and programs are available in the community, which includes medical treatment and counseling for AIDS related concerns.

### **Wellness Alliance**

The Committee's purpose is to promote wellness in the University community through education and awareness programs. In addition to the general education goals, the Committee has been assigned the responsibility of proposing a Student/Employee Assistance Program which would offer support and treatment to students or University employees who are affected by substance abuse or other dysfunctional problems or behaviors. The Student Activities Office became a member of the Wellness Alliance during the Spring semester. Our role in this committee is to serve as a liaison between the Student Union & Activities and the Wellness Alliance.

The Committee recommendations are as follows:

- Select an off-stage facility through a bid process which would offer employees treatment for substance abuse problems.
- Research the possibility of utilizing the same facility for students with substance abuse problems.
- Utilize the Health Center and the Counseling Center if an on-site treatment facility is chosen.
- The use of these departments would require training and certification of their existing staff.
- Train selected faculty and staff in substance abuse awareness.
- Involve and train ASBSU and other student organizations to assist faculty/staff referral programs.

This Student Employee Assistance Program must be implemented by Fall 88 as mandated by the state Board of Education and work will continue throughout the summer months.

## **National Student Exchange**

National Student Exchange (NSE) is a student exchange program first offered by Boise State University in 1972-73. The program is intended to provide students with the opportunity to widen educational and cultural experience through exchange to over 80 participating campuses in the United States, Puerto Rico, and Virgin Islands. Exchange students are offered two options for tuition payment; they may pay their home institution's tuition or the resident rate of their host institution. All academic credit accrued on exchange is applicable towards degree completion, given prior approval of courses by academic advisors. Program participants are required to have a minimum GPA of 2.5, both at the time of application and at the commencement of their exchange. Most students are of sophomore or junior standing.

Boise State hosted nine students during the 1987-88 exchange year. The program sent 17 students to study at other institutions. At the placement conference held in San Mateo, California for the 1988-89 exchange year eight students were accepted to attend BSU and 14 BSU students were placed on exchange campuses. Post-conference exchanges traditionally expand conference numbers as they will this year.

The National Student Exchange Club was organized by incoming NSE students and was recognized by ASBSU in March 1988. The membership is comprised of currently hosted students and returning students. The purpose of the club is to provide a social framework that will aid in the transitions students must make in adapting to a new university. Future years should see the growth and establishment of the club as an integral element of the exchange experience.

Promotion for the NSE program was multi-faceted. Publicity included residence hall presentations, participation in new student orientation, Discover BSU Day, and the Fall and Spring Organization Fairs. Promotional letters were sent to eligible sophomores and posters were distributed across campus periodically. Kathy Page, Activities Advisor, sent letters to consortium NSE coordinators highlighting special aspects of Boise State University. Response to program promotion was outstanding, with over 100 applications being distributed prior to the application deadline.

A procedural manual was developed for the position of student coordinator to ease the problems of coordinator transition. The student coordinator typically holds the job for one year, and a "how-to" manual was needed to maximize coordinator effectiveness.

While participant numbers are not the primary indicator of program success for NSE, it is important to ensure awareness of the opportunities it offers to the BSU community. Promotional efforts should be maintained and expanded towards that end. The exchange students themselves are worthy ambassadors for the program, as word-of-mouth seems to be responsible for a large degree of interest. This vehicle for promotion should be developed, as those who have benefited from the program are usually the most enthusiastic spokesmen.

## **UNION SERVICES AND OPERATIONS**

In its role as a community center, the Student Union provides a smorgasbord of services, a fountainhead of event planning and production resources, and a flexible, stimulating environment which manifests in successful University programs and events.

Last year saw a record of over 6,000 events, and the dedicated Union Staff remained committed to providing quality service. Event Evaluations continued to show general pleasure with the staff and services provided. The multi-purpose Owyhee Room proved to be a popular addition to the roster of facilities. The Special Events Center was transferred to the Student Union/Conference Services area, and proved to be a continuing asset and challenge. The Reservations and Catering Office began to provide a single contact point for event planners, and was successful in this respect. More internal development will be done to refine the cooperative processes and maintain maximum benefit from the close proximity.

Maintenance and custodial in the 25+ year-old facility, which operates 350+ days per year, continues to be challenging. Major repairs were made to the aging physical facility in addition to emergency replacement of worn-out kitchen equipment.

### **Union Services/Operations** **Scheduling/Conference Services**

High points for the year included:

- additions to the computerized reservation system to create a true multi-user network
- addition of a half-time staff person (on a temporary basis) to the Reservations Office
- integration of new meeting space (The Owyhee Room & Special Events Center)
- improved relations with the community via an expanded Conference Services Advisory Board, and active participation in the Greater Boise Innkeepers Association

The Reservations and Catering office of the Student Union has many challenges for the coming year. These challenges include:

- improved training techniques for permanent staff as well as student staff
- continued planning regarding the upcoming renovation and expansion of the Student Union, and its impact on the conference services provided
- further improving community relations with the Innkeepers Association in a way that will improve opportunities for all members of the Treasure Valley community.
- publishing a comprehensive set of policies and procedures for Scheduling, Conference Services, and Student Union Operations

A general overview of events held in the Union indicates that over 450 sponsoring organizations were involved in 5,183 events during the 87-88 year. This compares to 3,786 events during the 86-87 year, and 3,360 events during the 85-86 year. More people are using the Union than ever before. A more complete review of utilization records can be seen in the Facility Use Statistical Summary.

### **Cash Food Sales and Catering**

Cash food sales and catering are vital components of the Student Union's service to the BSU community. No single department affects perceptions and feelings about the Student Union as does Food Service. Food Service is administered by the Vice-president for Financial Affairs and coordinated through the Executive Food Service Committee which is chaired by the Associate Vice-president for Financial Affairs. Throughout the spring, the Food Service Executive Committee was involved in the time consuming process of evaluation of bids for a new Food Service Contract. After extensive proposals and follow-up

interviews, Marriott Corporation was selected to continue its program at Boise State. William Smith, completing his first year, remains as the General Manager. His accomplishments have been significant in providing leadership for quality service and standards.

The 1987-88 Academic year saw increased cash sales and volume in all areas of the Union, except Food Service. Efforts were made in Union Street Cafe to impact variety and promotion. Income in the Cash area, when adjusted for one-time conference activity, was even with the previous year. Next year will most likely continue the trend, as the week-end resident dining program has been shifted back to the Board Dining Room as an economy move. This will result in the current cash area being closed all weekends. Some positive changes include exploring options for food service during the evening and weekend hours and "theme" days as specials in the Union Street Cafe.

The Union benefited by aggressive activity in the catering department, where catering volume increased by over 25%. The process of integrating Catering into the Scheduling Office to provide a unified source of information and support for catering clients made some initial steps and will continue to be developed. The overall level of service in catering was outstanding with excellent preparation, presentation, hiring and training as the foundations to growing success. Customer comments on the event evaluations were glowing. Overall, future goals will need to emphasize image marketing, expansion and training of staff, and consistent variety in available menus.

**BOISE STATE UNIVERSITY STUDENT UNION**  
**Statistical Summary for FY 1987-88**

**Use by Categories**

<u>Category</u>	Current YTD <u>Number</u>	Prev. YTD <u>Number</u>	Current YTD <u>% of Use</u>	Prev. YTD <u>% of Use</u>
BSU Departments	2,375	1,614	46.5%	39.2%
Professional Assoc.	107	27	1.8	0.7
Student Organizations	1,828	1,566	33.5	38.1
State Agencies	157	147	2.9	3.6
Continuing Education	1	3	0.0	0.1
Outside Groups	396	331	7.6	8.0
ASBSU	13	16	0.1	0.4
Conferences	211	222	4.9	5.4
Miscellaneous	4	138	0.1	3.4
Youth Groups	<u>91</u>	<u>51</u>	<u>2.0</u>	<u>1.2</u>
<b>TOTAL</b>	<b>5,183</b>	<b>4,115</b>	<b>99.4%</b>	<b>100.1%</b>

**Food Service Summary**

<u>Category</u>	Current YTD	Prev. YTD
Coffee Service	203	116
Breakfast Buffet	109	36
Breakfast Served	11	11
Luncheon Buffet	202	125
Luncheon Served	105	102
Dinner Buffet	130	53
Dinner Served	37	40
Refreshments	411	244
Continental Meal	24	19
Food Waiver	<u>27</u>	<u>28</u>
<b>TOTAL</b>	<b>1,259</b>	<b>774</b>

**Waived/Real Income by Category**

<u>Category</u>	Current YTD Waived <u>Income</u>	Prev. YTD Waived <u>Income</u>	Current YTD Real <u>Income</u>	Prev. YTD Real <u>Income</u>
BSU Department	\$145,322.00	\$130,513.00	\$ 610.00	\$1,872.50
Professional Assoc.	3,815.00	325.00	1,418.75	502.50
Student Organizations	125,810.00	97,880.00	930.00	40.00
State Agencies	6,020.00	2,595.00	6,121.50	5,708.75
Continuing Education	50.00	50.00	0.00	100.00
Outside Groups	12,650.00	6,055.00	25,522.50	20,875.00
ASBSU	940.00	590.00	0.00	0.00
Conferences	9,422.50	3,170.00	4,202.50	2,774.25
Miscellaneous	230.00	8,140.00	37.50	1,440.00
Youth Groups	<u>5,182.50</u>	<u>2,975.00</u>	<u>5,151.00</u>	<u>3,320.00</u>
<b>TOTAL</b>	<b>\$309,442.00</b>	<b>\$252,293.00</b>	<b>\$43,993.75</b>	<b>\$36,633.00</b>

Total Current YTD Income (Waived and Real) \$353,435.75  
Total Previous YTD Income (Waived and Real) \$288,926.00

### Attendance and Event by Type

Statistical Summary for FY 1987-88

<u>Event Type</u>	<u>Number Of Events Curr. YTD</u>	<u>Average Attendance Curr. YTD</u>	<u>Total Attendance Curr. YTD</u>	<u>Number Of Events Prev. YTD</u>	<u>Average Attendance Prev. YTD</u>	<u>Total Attendance Prev. YTD*</u>
Meeting	1,652	27	44,404	1,439	27	41,208
Film	113	112	12,710	68	76	4,215
Video	27	81	2,176	16	21	1,470
Speaker	51	146	7,450	33	63	6,780
Class/Seminar	283	91	25,761	225	99	20,038
Workshop	71	65	4,646	81	13	2,995
Conference	276	132	36,530	251	139	18,637
Concert	36	225	8,115	19	318	6,340
Rehearsal	51	36	1,828	38	25	2,252
Dramatic Performance	19	266	5,045	0	0	0
Dance	23	278	6,400	32	215	5,875
Reception	43	153	6,585	37	208	3,615
Banquet	555	128	71,120	319	156	39,530
Party	2	35	70	9	511	500
Recreational Event	35	162	5,665	7	21	120
Exhibit	419	4	1,781	121	29	1,732
Sales - Dry Goods	81	8	608	94	8	2,980
Sales - Food	0	0	0	0	0	0
Craft Fair	0	0	0	0	0	0
Information Table	651	4	2,324	601	2	1,884
Elections	2	1	2	2	1	2
Rally	12	152	1,825	3	78	300
Religious Activity	6	159	954	71	0	1,370
Staff Meeting	227	12	2,628	105	18	1,672
Panel Discussions	16	116	1,853	12	38	2,100
Press Conference	2	30	60	5	9	90
Special Event	117	72	8,391	125	197	11,358
Registration	56	94	5,281	69	71	7,249
Equipment Loan	14	31	436	43	1	5
Private Use	203	8	1,618	140	41	3,333
Maintenance	35	12	412	41	1	28
Storage	22	0	0	29	2	23
Hold for Setup	83	11	923	60	220	2,153
<b>TOTAL</b>	<b>5,183</b>		<b>267,601</b>	<b>4,095</b>		<b>189,854</b>

\* Statistical Information on Event Attendance not available by Event Type for July/August 1986.



	# of EVENTS		# EVENTS YTD		ATTENDANCE	
	<u>This Year</u>	<u>Last Year</u>	<u>This Year</u>	<u>Last Year</u>	<u>This Year</u>	<u>Last Year</u>
July	338	228	338	228	28,898	6,061
August	320	144	658	144	31,340	8,849
September	381	355	1,027	355	12,937	13,447
October	520	462	1,545	1,189	20,648	21,991
November	446	375	2,006	1,555	19,156	19,954
December	333	272	2,339	1,827	10,795	10,599
January	349	288	2,688	2,105	15,750	12,903
February	563	409	3,251	2,513	20,896	13,756
March	515	378	3,766	2,892	23,861	18,066
April	619	474	4,385	3,366	25,137	23,974
May	459	337	4,844	3,703	31,130	15,251
June	339	392	5,183	4,095	27,058	39,922

Days of Operations:

Current YTD 361/366

Last YTD 333/356

\* Food Service Boardline meals Summer Conferences were entered as events beginning June 1987. Estimated total Boardline attendance for July and August 1987, was 22,975.

PREPARED BY: Tonya Kaschmitter

## **Audio Visual Area**

The Audio Visual area continued to see a year of growth, learning, and expansion as the needs of student organizations, departments, and outside conferences developed. The addition of the Special Events Center increased the effectiveness of the Audio Visual area as the Union was able to service more diverse groups. The AV area provided its facilities and services in FY88 to a wide variety of programs: from daytime programming for the Student Programs Board; to conference support for the ELCA Lutheran Conclave; to the traditional Boys State program; to the one-man show "Papa" starring George Peppard. The continuing goal is to consult with the client before the event to determine and remedy any special needs or wants that the client requires, then to meet and take an active role with the client before and during the event.

The process of refining and developing the operating procedures and manual for the Student Union is still a continuing goal. The current Fall/Spring staff contains two people, Robert Drewes, the AV Supervisor, and Chris Sweeting, an AV Technician. The department is hiring one additional staff member in the fall to lend further flexibility for event coverage and allow the supervisor more time to develop the resources of the area.

A complete inventory of equipment was taken, and the staff is in the process of evaluating existing equipment and purchasing new equipment. The AV area is researching the feasibility of installing permanent sound systems in all the meeting rooms and Union Street Cafe. The sound systems in the Special Events Center, Big Four, and Ballroom also are being improved.

The past year has been very interesting and positive. The Audio Visual area and staff are looking forward to next year's challenges.

## **Maintenance and Operations**

The Maintenance and Operations Area is responsible for the proper operations of the building and its support systems. This area also handles a variety of repair and renovation projects. There have been several projects regarding the improvement of the H.V.A.C. system. The cooling coil that serves the ballroom and back meeting rooms was removed and soaked. This eliminated an obstruction that had been causing cooling problems for over 5 years in these areas. Also, a long standing problem with the temperature controls in the Big Four room was resolved. The wall around the Lookout Patio was regouted and then sealed, stopping some of the leaks in the building. Maintenance and Operations has also continued to paint walls in many of the public corridors, and to install art (such as the "Poetry in Public Places" series). In addition, a new service area was added to the building with the renovation of the television lounge into a space for two automatic teller machines. The two machines represent over 95% of the available bank cards in the valley.

Earlier this year the Maintenance & Operations Supervisor position was vacated by Monty Leinberger, who took a position at the Capitol Mall. The position was reevaluated, and some of the responsibilities shifted to the Assistant Director. The new position will be reclassified as a Building Superintendent. Although the position is empty at present, it will be filled in the very near future. The Maintenance and Operations area received a real boost when Mickey Fairchild came to work as the Maintenance Craftsman Jr. He takes care of a lot of the routine maintenance and repair projects.

The Student Union equipment inventory was improved with the addition of a large hot water carpet extractor. The initial results have been spectacular! The floor buffer was upgraded to an ultra-high speed model, which aids in maintaining the gloss of the hard surfaces and reduces the need for extra floor preparation. The landscaping was improved around the Student Union and the Special Events Center. Some shrubs were removed, and new flowers, trees, and shrubs were planted. Most of the beds are now on a sprinkler system.

Overall, this was a very busy year for the Maintenance and Operations Department. The coming year promises to be equally challenging, and the department looks forward to continued improvements throughout the facility as well as operational changes which will make it more responsive and efficient.

### **Custodial Department**

The Custodial Department is an integral part of the day-to-day operation of the Student Union dedicated to the continued upkeep and improvement of its physical facilities and support of its programs.

The Custodial Crew is responsible for executing all of the meeting room set-ups in the building, as well as the regular care and cleaning of all spaces in and adjacent to the building. In the past year, the Union's high standards of cleanliness and accuracy were maintained, even though FY88 was the busiest year for meetings and events in the history of the Student Union.

The process of reviewing job descriptions for full time and student staff is ongoing. A Custodial Services Manual has been designed but as yet has not been implemented. All shifts were altered in an effort to provide better coverage at critical times of the day, and to provide for a greater pool of workers during peak periods. The Graveyard shift start time changed from 10:30 p.m. to 4:00 a.m., allowing a significant overlap with the day crew. One member of the day crew was transferred to the evening shift. The net effect was to provide better coverage during prime set-up times.

The Custodial Foreman, Robert Keller, and Leadworkers, Melissa Greenman and Roger Pritiken, all participated in staff development seminars, Supervisory staff meetings, and Operations staff meetings, which was a great help in working with University Faculty, staff, students and visitors. Through the fine efforts of everyone, the Custodial Crew was able to accomplish much during a very hectic year, with little overtime and minimal discomfort or disruption to our patrons.

The increased responsibilities combined with the record number of events has pushed the staff to continually perform at their peak. If the increases in facility use and maintenance continue, additional staff may be required. All in all, the Custodial Department had a strong year, and hopes to continue with similar levels of quality for the foreseeable future. Goals for next year include seriously examining the need for additional staffing and/or changes in current staffing, implementing a Custodial Services Manual, further developing training materials, and developing increased set-up skills and abilities to better anticipate and meet conference and event needs.

### **Special Events Center**

The Student Union formally assumed responsibility for operation of the Special Events Center. The Union handled Audio/Visual and set-ups for the facility, and aided in long-term cleaning needs while coordinating the ongoing custodial care of the facility with the Physical Plant.

The facility was scheduled by the Reservations and Catering office and events accommodated included the programs of the Student Programs Board Fine Arts, Lectures, and Films committees. Dozens of conferences were accommodated for the first time in this facility. Priority scheduling in the Special Events Center is determined at the Board of Directors meeting. The facility continues to be managed for multiple use by Music, Theater, and Student Activities departments.

### **Union Station**

A primary function of Union Station is to provide campus and community information to faculty, students, and visitors. Numerous services available at Union Station include sales of Select-A-Seat and consignment tickets, Boise Urban Stages passes and tokens, and postage stamps. Postal services include various denominations of stamps, a postal meter, and a scale for weighing mail up to one pound. An additional service provided is the Lost and Found for the BSU campus. Union Station employs between five and eight

students throughout the year as attendants working from 15-20 hours per week.

Select-A-Seat ticket sales were high during the Fall due to Bronco Football and Basketball. There were several sell-outs for Bronco Basketball Student Athletic Tickets.

A major event of the year occurred in December 1987, with the Tina Turner Concert having the second biggest 1st day sale since the opening of the Pavilion. Def Leppard also had a big 1st day sale, with tickets going on sale over 3 months prior to concert date.

A new service available in October 1987 involves Union Station attendants playing VCR tapes for the Campus Network (NCTV). Tapes are played Monday through Friday, from 1-6 p.m., and may be viewed in the Recreation Center on Channel 3.

In the continued effort to provide service to campus visitors, Union Station remained open during the 1988 BSU Commencement ceremony this May. We feel it was beneficial, and hope to be able to repeat this service each year.

Union Station has received an IBM computer for tie-in to the PROFS system. This will greatly improve our information service to the public, and allow us to keep an Internal Scheduling Calendar for upcoming community events.

During the Spring semester of 1988 an evaluation of the Union Station Supervisor position was conducted by the BSU Personnel office and Idaho State Personnel. As a result of the evaluation, the position was reclassified from a clerical specialist to a cashier/reception supervisor.

**UNION STATION SALES SUMMARY**  
**FISCAL YEAR 1987-1988**

<b><u>MONTH</u></b>	<b><u>*UNION STATION SALES</u></b>	<b><u>**ON-CAMPUS CONSIGNMENTS</u></b>	<b><u>***OFF-CAMPUS CONSIGNMENTS</u></b>	<b><u>TOTAL MONTHLY SALES</u></b>
JULY	1,250.41	5,401.40	0	6,651.81
AUGUST	1,503.08	10,664.50	0	12,167.58
SEPTEMBER	2,925.10	31,068.00	0	33,993.10
OCTOBER	2,414.63	51,897.00	80.00	54,391.63
NOVEMBER	2,312.82	24,236.50	22.50	26,571.82
DECEMBER	2,260.76	15,439.50	30.00	17,730.26
JANUARY	2,414.35	16,343.00	30.00	18,787.35
FEBRUARY	2,546.40	26,263.85	66.00	28,876.25
MARCH	2,157.87	16,066.50	66.00	18,290.37
APRIL	2,764.99	12,575.00	0.00	15,339.99
MAY	1,902.88	9,831.50	0.00	11,734.38
JUNE	<u>1,570.00</u>	<u>6,584.95</u>	<u>0.00</u>	<u>8,154.95</u>
ANNUAL TOTAL	\$26,023.29	\$226,371.70	\$294.00	\$252,689.49

\* Union Station Sales consist of revenues from the sale of postage stamps, discount movie theatre tickets, bus passes, and notary public services.

\*\*On-Campus Consignments consist of revenues received for Select-A-Seat sales, BSU athletic events, and any other event sponsored by a BSU organization and occurring on campus.

\*\*\*Off-Campus Consignments consist of revenues received for off campus organizations and events.

## Recreation Center

The Boise State University Recreation Center completed another year of providing recreational service to BSU students, staff, faculty, alumni and guests. Despite a fire in the Student Union in September, the Recreation Center had its best year financially. With the future renovation of the Union, improvement of the recreational facilities will provide even better service for Recreation Center customers.

### Bowling and Billiards

Revenues for bowling were steady and are expected to show a slight increase over last year. Billiard revenues increased steadily and two additional pool tables will be added during the summer.

### Video and Pinball

Revenues increased approximately 10% over last year. Excellent service and game selection was provided from Winner's Corporation. Winner's Corporation donated approximately \$3,750.00 in free play for five high school all-nighters.

### Summary of Recreation Center Activities and Improvements

- held training sessions for all employees in the fall and spring
- repaired and recovered pool tables
- sanded and resurfaced bowling lanes
- completed annual maintenance program on the lanes and pinsetters
- installed bowl-tuff round gutter inserts
- upgraded some of the foul lights
- added one additional Dynamo table soccer table
- ran daily specials during the summer
- ran Monday bowling special year-round
- ran Tuesday billiard special year-round
- tracked revenues for a day/night split
- posted high game and series scores for bowling
- tested new bowling lane finish
- helped set up for University picnic
- set up games for Orientation
- hosted a table tennis tournament for the BLM Department of the Interior
- switched to a two-rate pricing system
- held monthly billiard tournaments
- increased staff coverage for Friday and Saturday nights to three attendants
- worked with local bowling associations to provide collegiate bowling scholarships
- held a bowl-a-thon to help raise money for the BSU Bowling Team
- served as BSU representative to Boise Bowling Association
- served as YABA Collegiate and campus representative
- served as BSU representative to ACYABA
- replaced two worn table tennis tables with new ones
- hosted recreational activities for Business Week in July, 1987
- held annual football funbowl during fall semester.
- hosted annual BSU Collegiate Bowling Invitational December 4-5, 1987
- hosted Ada County YABA High School High Five bowling tournament on January 9, 1988
- held monthly drawing for a free bowling ball February through March, 1988
- hosted ACU-I Region 14 Recreation Tournament February 18-21, 1988
- hosted recreational activities for Bishop Kelly High School All-Nighter on May 22, 1988
- hosted recreational activities for Boise High School All-Nighter on May 24, 1988
- hosted recreational activities for Capital High School All-Nighter on May 25, 1988

- hosted recreational activities for Borah High School All-Nighter on May 26, 1988
- hosted recreational activities for Meridian High School All-Nighter on May 27, 1988
- hosted recreational activities for Boys State in June, 1988
- hosted recreational activities for Upward Bound in June, 1988

### Schedule of Classes

Summer 1987:

- four beginning bowling classes through the P.E. Department Summer Youth Program

Fall 1987 and Spring 1988:

- one day-time beginning bowling class taught by Greg Hampton, FA133
- one varsity participation class in bowling taught by Greg Hampton

### Bowling Leagues

- Tuesday Mixed
- Wednesday Varsity
- Thursday University Church Mixed

Some of the leagues were sanctioned through the American Bowling Congress, Women's International Bowling Congress, YABA Collegiate Division, and YABA Youth Division.

### Scheduled Bowling Groups

The following groups used the area on a regularly scheduled basis:

- |                       |   |
|-----------------------|---|
| - Home Away from Home | - Idaho State Mental Health Association |
| - Special Olympics    | - Idaho State Handicap Association      |
| - AMAS-HYPER          | - Gerry Bell Lifetime Sports Class      |

### Groups

Numerous groups use the area. By prior arrangement, some groups are given special group rates and discounts.

- |                         |   |
|-------------------------|---|
| - Special Olympics      | - Girl Scouts                                       |
| - Cub Scouts            | - Parents Without Partners                          |
| - Special Education     | - Idaho State Mental Health                         |
| - Booth Memorial Home   | - High School Athletic Teams                        |
| - Morot Therapy Classes | - Tennis Camp                                       |
| - AMAS-HYPER            | - Torch   |
| - Basketball Camp       | - Boys State  |
| - YWCA                  | - Life Time Sports Classes                          |
| - Sororities            | - Chess Club  |
| - Business Week         | - New Student Orientation                           |
| - BSU ROTC              | - Hay Shelter Home                                  |
| - Boy Scouts            | - Brownies  |
| - Drill Teams           | - Cystic Fibrosis Foundation                        |
| - Fraternities          | - Boise School Field Trip                           |
| - Faculty Wives         | - Collegiate Athletic Teams                         |
| - Jobs Daughters        | - Football Camp                                     |
| - Wrestling Camp        | - YMCA  |
| - Boise Schools         | - Church Groups                                     |
| - Birthday Parties      | - Civitan   |
| - Travel Club           | - High School, Junior High, and Grade School Groups |

**RECREATION CENTER MONTHLY REVENUE  
JULY - DECEMBER 1987**

	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>
Pool	\$1,095	\$1,342	\$1,546	\$1,519	\$2,299	\$2,767
Bowling	1,917	1,718	1,062	2,566	3,424	3,434
Shoe Rental	273	251	126	7	388	341
Table Tennis	44	90	106	106	136	132
Shuffleboard	4	8	4	6	11	7
Coin Machine	3,607	3,688	9,152	7,458	8,146	8,784
Foozball	321	260	374	447	410	429
Locker Rental	5	103	168	14	70	20
Miscellaneous	<u>100</u>	<u>133</u>	<u>73</u>	<u>59</u>	<u>126</u>	<u>70</u>
<b>TOTAL</b>	<b>\$7,366</b>	<b>\$7,593</b>	<b>\$12,611</b>	<b>\$12,182</b>	<b>\$15,010</b>	<b>\$15,984</b>
<b>DEBITS</b>	<b><u>62</u></b>	<b><u>35</u></b>	<b><u>10</u></b>	<b><u>43</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>NET TOTAL</b>	<b>\$7,304</b>	<b>\$7,558</b>	<b>\$12,601</b>	<b>\$12,139</b>	<b>\$15,010</b>	<b>\$15,984</b>

**JANUARY - JUNE 1988**

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
Pool	\$3,492	\$2,808	\$2,524	\$2,006	\$1,626	\$1,427
Bowling	4,450	3,892	3,895	2,674	1,672	1,862
Shoe Rental	411	385	447	343	267	272
Table Tennis	206	116	133	97	90	57
Shuffleboard	14	14	18	16	9	4
Coin Machines	7,088	9,005	8,758	6,780	6,156	4,747
Foozball	485	525	691	671	476	364
Locker Rental	106	38	0	23	61	29
Miscellaneous	<u>191</u>	<u>223</u>	<u>119</u>	<u>193</u>	<u>156</u>	<u>35</u>
<b>TOTAL</b>	<b>\$16,443</b>	<b>\$17,006</b>	<b>\$16,585</b>	<b>\$12,803</b>	<b>\$10,513</b>	<b>\$8,797</b>
<b>DEBITS</b>	<b><u>2</u></b>	<b><u>83</u></b>	<b><u>13</u></b>	<b><u>12</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>NET TOTAL</b>	<b>\$16,441</b>	<b>\$16,923</b>	<b>\$16,572</b>	<b>\$12,791</b>	<b>\$10,513</b>	<b>\$8,797</b>



**RECREATION CENTER MONTHLY REVENUE\***  
**1983-1988**

<u>Month</u>	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>
July	\$3,804	\$4,097	\$4,297	\$6,680	\$7,302
August	3,721	2,178	3,307	4,600	7,557
September	10,037	6,955	8,666	13,819	12,601
October	9,731	8,383	10,992	13,595	12,139
November	9,427	7,614	9,981	14,318	15,010
December	5,494	5,601	8,647	11,445	15,984
January	8,487	6,594	12,063	13,212	16,440
February	11,184	10,139	14,649	15,347	16,922
March	9,402	10,347	13,818	16,647	16,607
April	7,926	7,386	12,328	12,071	12,798
May	4,945	5,149	7,864	8,718	10,556
June	<u>5,069</u>	<u>4,708</u>	<u>7,346</u>	<u>9,749</u>	<u>8,797</u>
<b>TOTAL</b>	<b>\$89,227</b>	<b>\$79,151</b>	<b>\$113,958</b>	<b>\$140,201</b>	<b>\$152,713</b>

\* Net Ledger Revenue

**RECREATION CENTER REVENUE REPORT\***  
**1983 - 1988**

	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>
Pool	\$10,823	\$10,927	\$11,795	\$20,843	\$24,485
Bowling	23,557	22,379	31,365	31,887	32,591
Shoe Rental	2,410	2,236	3,305	3,444	3,514
Table Tennis	1,056	1,157	1,729	1,610	1,318
Darts	15	2	0	0	0
Shuffleboard	124	100	118	157	116
Coin Machines	49,079	38,149	48,517	76,504	83,378
Foozball	1,759	1,233	3,922	3,152	5,454
Locker Rental	453	495	636	495	660
<u>Miscellaneous</u>	<u>606</u>	<u>3,106</u>	<u>4,807</u>	<u>2,318</u>	<u>1,479</u>
<b>TOTAL</b>	<b>\$89,882</b>	<b>\$79,784</b>	<b>\$115,474</b>	<b>\$140,410</b>	<b>\$152,995</b>
<b>DEBITS</b>	<b><u>990</u></b>	<b><u>632</u></b>	<b><u>1,606</u></b>	<b><u>207</u></b>	<b><u>0</u></b>
<b>NET TOTAL</b>	<b>\$88,892</b>	<b>\$79,152</b>	<b>\$113,868</b>	<b>\$140,203</b>	<b>\$152,995</b>

\* Net Deposit Revenue

## **OUTDOOR RENTAL CENTER**

The 1987-88 school year marked the completion of the sixth year of earnest operation for the Outdoor Rental Center (ORC). The purpose of the ORC is to provide high-quality equipment and services to individuals who wish to explore opportunities in rafting, cross-country skiing, telemark skiing, backpacking, and recreational sports such as softball, volleyball, horseshoes, and croquet.

The Rental Center was supervised by Jamie James with Barry Burbank and Greg Hampton sharing administrative contact duties. Jamie graduated at the end of the 1987-88 school year and left the staff to pursue other career and educational opportunities. The new ORC Manager for the 1988-89 school year is Kevin Bittner who was promoted from within the ORC after a competitive search was performed during Job Mart in the spring semester of 1988. Ongoing maintenance goals of promotion, storage, and information organization continue to be of the highest priority for the new ORC manager and staff.

This was the busiest season on record for the ORC and all indicators point to increased business for the coming year. Most of the efforts of the staff this past year were directed to keeping the equipment in proper repair. One of the painful but exciting symptoms of growth is the requirement to take more time to do both short and long term planning. With the increase in business, the need to provide expanded planning for promotions, services, and maintenance has increased tremendously.

Once again, Southern Idaho is experiencing drought conditions which limits the amount of time the Boise River is available for tubing and rafting. The larger rivers such as the Payette, Salmon, and Snake are primarily spring fed, with outdoor officials indicating that it would take several years of drought conditions before whitewater rafting opportunities are limited on these major tributaries.

Snow conditions were slightly below normal which did produce a decline in projected revenue from cross-country ski rentals. The ORC staff will continue to research other sources of rental income during the winter months. If the ORC is to become self supporting, it is important to diversify equipment and services to prevent complete dependency on the level of the snow pack or any other major factor that would influence the rental revenue stream.

## **OUTDOOR RENTAL CENTER 1987-88 Revenue Report**

	<u>CAMPING</u>	<u>WATER SPORTS</u>	<u>RECREATIONAL EQUIPMENT</u>	<u>CROSS COUNTRY SKIS</u>	<u>MONTHLY TOTAL</u>
July	\$793	\$3,692	\$237	\$0	\$4,722
August	450	1,990	188	0	2,628
September	448	517	129	0	1,094
October	166	98	54	0	318
November	35	0	0	11	46
December	0	0	0	547	547
January	0	0	0	1,504	1,504
February	0	0	0	1,083	1,083
March	87	323	23	375	808
April	46	715	107	0	868
May	276	1,532	164	0	1,972
June	<u>356</u>	<u>3,472</u>	<u>152</u>	<u>0</u>	<u>3,980</u>
<b>TOTAL</b>	<b>\$2,657</b>	<b>\$12,339</b>	<b>\$1,054</b>	<b>\$3,520</b>	<b>\$19,570</b>

## **Business/Cashiers Area**

The 1987-88 school year has seen the continued growth of the Business area within the Student Union and Activities. The Business Office Staff is responsible for preparing and reviewing the budget for the Union and Student Activities, developing systems for budget monitoring, financial record keeping, reviewing all purchases, implementing a marketing plan for the Union and Student Activities, controlling and monitoring cash handling, and providing long-range planning and implementation of computerization in the Student Union. The Student Union Business Manager directly provides financial and analytical information and guidance for the Student Union and Student Residential Life. The Business Manager also provides leadership for operation of cash handling systems and services, marketing, and computer applications.

Major changes or accomplishments included:

- implemented a new system for budget preparation, projecting expenses and revenues by object of expense codes, resulting in more accurate forecasting, internal accounting and financial reports
- initial purchases for the Local Area Network of personal computers for the Union were made and the basic wiring installed for a network of Macintosh computers
- a Local Area Network utilizing IBM PC's and Novell software was installed in the Reservation and Catering Office to improve timely and accurate event support information for the staff. The addition of the Novell network will allow for multiple use and entry of information by the Reservation and Catering Staff
- assumed advisors role for financial advisory board of ASBSU
- advised and coordinated the selection and installation of accounting hardware and software for ASBSU treasurer

## **Leased Services**

- two automatic tellers machines were installed in the lobby of the Student Union, initial response from the BSU community was good with transaction activity ranging from 1,000 to 2,500 transactions per month. We continued to lease space to Global Travel and the BSU Bookstore

## **Promotions Department**

- a promotions department was established staffed by a promotions manager and a graphic artist (students). The department developed systems by which Student Union and Activities departments can accomplish promotion of events, incorporate elements of graphic design in promotional material, develop standards for promotional material, and establish continuity from school year to school year by promoting events as well as student life in general

## **Student Personnel**

- student wages were evaluated by the Administrative staff, rates were increased in all areas with the basic starting wage raised to \$3.85; primary reasons for the increase were to reduce turnover, make wages for positions within the Student Union and Activities more competitive, and to increase student employee job satisfaction

- the Supervisory and Administrative staffs conducted an all staff orientation for all student employees and supervisors
- standardized job descriptions for 10 student positions were developed
- held a student employee Job Mart in the spring for fall of 1988 position openings
- held a staff social recognizing the contributions made by all student employees of the Student Union and Activities

Student Personnel continues to be an area requiring greater development and monitoring.

